

Parish Council Meeting : 6th February 2020

SUMMARY OF RECEIPTS AND PAYMENTS (CASH BOOK) 2019/20	Actual 2018/19	Precept/ Budget 2018/19	Actual to date 2019/20	%	BUDGET / PRECEPT 2019/20	BALANCE 2019/20	check figure
Receipts							
PRECEPT	44,189.00	44,189.00	44,631.00	100.00%	44,631.00	0.00	
Localism Grant Payment	1,711.00	1,711.00	0.00	100.00%	0.00	0.00	
Council Tax Surplus	732.00	0.00	451.00	0.00%	451.00	0.00	
The Lawn Burial Ground	1,815.00	1,500.00	880.00	58.67%	1,500.00	620.00	
The Glades Burial Ground	4,445.00	2,000.00	4,000.00	200.00%	2,000.00	-2,000.00	
4 Villages Magazine Adverts 2017/18	0.00	0.00	0.00	100.00%	0.00	0.00	
4 Villages Magazine Adverts 2018/19 19/20	2,559.70	5,159.00	2,725.20	100.00%	4,737.00	2,011.80	
Bank interest	0.00	0.00	0.00	0.00%	0.00	0.00	
Street Cleaning (Braintree D C agency works)	1,671.79	1,663.00	1,705.22	0.00%	1,672.00	-33.22	
Other income	8.45	0.00	3,312.00	100.00%	0.00	-3,312.00	
Accruals	0.00	0.00	0.00	0.00%	0.00	0.00	
Grants	10,000.00	0.00	0.00	100.00%	0.00	0.00	
VAT Repayment	2,454.06	0.00	2,631.10	100.00%	0.00	-2,631.10	
TOTAL RECEIPTS	69,586.00	56,222.00	60,335.52	109.72%	54,991.00	-5,344.52	-5,344.52
Payments (Administration)							
Staff Costs (Salary, PAYE, LGPS)	17,254.29	15,903.00	14,775.35	72.27%	20,446.00	5,670.65	
Payroll	108.00	200.00	126.00	84.00%	150.00	24.00	
Travel and Subsistence	28.80	250.00	38.60	38.60%	100.00	61.40	
Office Rent	2,621.63	2,860.00	1,906.64	66.67%	2,860.00	953.36	
Chairman's Allowance	40.29	250.00	282.14	141.07%	200.00	-82.14	
Office Costs Telephone, Postage & Stationery	2,038.33	2,078.00	1,760.76	84.65%	2,080.00	319.24	
Insurance	1,738.37	1,600.00	1,763.93	110.25%	1,600.00	-163.93	
Subscriptions & training	523.34	1,240.00	1,335.64	104.35%	1,280.00	-55.64	
S137	0.00	0.00	16.00	0.00%	0.00	-16.00	
Hire of Reading Room	292.00	300.00	180.00	60.00%	300.00	120.00	
Professional fees	2,134.00	1,500.00	0.00	0.00%	1,250.00	1,250.00	
Election day costs	0.00	200.00	479.55	239.78%	200.00	-279.55	
4 Village Magazine Printing	4,289.00	5,159.00	3,781.78	79.83%	4,737.00	955.22	
VAT Payments	673.42	0.00	457.47	0.00%	0.00	-457.47	
	31,741.47	31,540.00	26,903.86	76.42%	35,203.00	8,299.14	8,299.14
Payments (Running Costs)							
Donations & grants	0.00	400.00	0.00	0.00%	400.00	400.00	
Audit	548.00	675.00	557.00	94.41%	590.00	33.00	
S137 Payments	16.00	0.00	0.00	0.00%	0.00	0.00	
Grass Cutting Maintenance Contract	3,732.74	7,857.00	3,596.31	50.67%	7,098.00	3,501.69	
The Lawn burial ground costs	727.48	570.00	47.77	9.55%	500.00	452.23	
The Glades burial ground costs	3,098.25	570.00	0.00	0.00%	500.00	500.00	
Play area costs (Park/Skate/BMX)	200.50	1,510.00	154.50	10.30%	1,500.00	1,345.50	
Neighbourhood Plan	37.14	1,000.00	0.00	0.00%	250.00	250.00	
Emergency funding	1,800.00	2,500.00	0.00	0.00%	0.00	0.00	
Sports Ground Grant	4,000.00	3,000.00	4,000.00	0.00%	4,000.00	0.00	
General maintenance & equipment	2,354.38	2,500.00	1,573.08	78.65%	2,000.00	426.92	
Electricity Supply	191.88	200.00	67.08	33.54%	200.00	132.92	
Events	2,700.83	2,450.00	2,387.01	132.61%	1,800.00	-587.01	
Young People Activities	727.11	1,350.00	1,183.95	98.66%	1,200.00	16.05	
Community Defibrillator Consumables	0.00	0.00	135.00	90.00%	150.00	15.00	
Misc Approved Activities	406.00	100.00	2,198.20	1099.10%	200.00	-1,998.20	
VAT Payments	1,966.26	0.00	788.77	0.00	0.00	-788.77	
	22,506.57	24,682.00	16,688.67	81.86%	20,388.00	3,699.33	3,699.33
TOTAL PAYMENTS	54,248.04	56,222.00	43,592.53	78.42%	55,591.00	11,998.47	11,998.47
Ear Marked Reserves: Priority Projects							
Access Road	0.00	0.00	884.00	0.00%	0.00	-884.00	
Cemetery Car Park (c/f 18/19)	0.00	10,000.00	0.00	0.00%	10,000.00	10,000.00	
Zip Wire (c/f 18/19 min 19/042)	0.00	8,422.00	9,488.00	94.88%	10,000.00	512.00	
To meet 2019/20 Budget Requirement	0.00	0.00	0.00	0.00%	600.00	600.00	
Layby Opposite Post Office (from 18/19)	0.00	1,500.00	0.00	0.00%	1,500.00	1,500.00	
Glades Boundary Fence (c/f 18/19)	0.00	2,812.07	1,080.00	38.41%	2,812.07	1,732.07	
Defibrillator	2,255.00	0.00	0.00	0.00%	0.00	0.00	
Election Costs from 15/16, 16/17, 17/18	0.00	600.00	600.00	0.00%	600.00	0.00	
Play Park Re-Surface	0.00	0.00	0.00	0.00%	15,000.00	15,000.00	
4VM Advert Fees 2018/19 pd into 17/18	1,489.00	1,489.00	0.00	0.00%	0.00	0.00	
BDC Community Cllrs Grant (disused railway Station)	0.00	0.00	0.00	0.00%	500.00	500.00	
Youth Club Donation	0.00	150.00	0.00	0.00%	150.00	150.00	
Sports & Recreation Ground (min 19-101)	0.00	0.00	900.00	0.00%	1,800.00	900.00	
VAT Payments	27.00	0.00	2,254.40	0.00%	0.00	-2,254.40	
Total Ear Marked Reserves	3,771.00	24,973.07	15,206.40	35.39%	42,962.07	27,755.67	27,755.67

Grants							
Local Services Fund (Handyperson) 2 years	1820	5,000.00	4,062.50	49.66%	8,180.00	4,117.50	4,117.50
Total Grants	1820	5,000.00	4,062.50	49.66%	8,180.00	4,117.50	
Burial Grounds							
Receipts	13845.74	13,845.74	18,725.74	100.00%	18,725.74		
Less Payments			718.00	100.00%	718.00		
Less VAT Payments			143.60	100.00%	143.60		
TOTAL BURIAL GROUNDS (Receipts - Expenditure)	13845.74	13,845.74	17,864.14	100.00%	17,864.14	16,503.74	
Summary			Actual		Forecast		
Opening Cash Balance from 01/04/19	81,613.56	81,613.56	92,962.50		92,962.50		
Add Receipts	69,586.00	56,222.00	60,335.52		58,402.52		
Less Payments	54,248.04	56,222.00	43,592.53		55,591.00		
Less Ear Marked Reserves (Priority Projects)	2,282.00	22,734.07	15,206.40		42,962.07		
Less Grants	1,820.00	5,000.00	4,062.50		8,180.00		
Less Burial Grounds	13,845.74	13,845.74	861.60		17,864.14		
Closing Cash Balance	80,823.78	45,033.75	89,574.99		34,947.81		
RESERVES							
BURIAL GROUNDS (Receipts - Expenditure)	13,845.74		17,864.14				
Balance	66,978.04		71,710.85				