

**GREAT YELDHAM PARISH COUNCIL****Minutes of the Parish Council Meeting held on****Thursday 7<sup>th</sup> March 2019 at 7.30pm in The Reading Room, Great Yeldham**

**Present:** Cllr M Broomfield (Chairman)  
 Cllr Burrows  
 Cllr Mundy-Gill  
 Cllr Sargeant.  
 Cllr Slimming

**In attendance:** Tracy Wigmore (Parish Clerk)

There was no members of the public present.

**19/032 To receive and record apologies for absence**

Apologies received from Cllrs Rawlinson and Burr.

**19/033 Declarations of Interest.**

Cllr Slimming declared a DPI on agenda item 19/041

Cllrs Broomfield, Burrows, Mundy-Gill and Slimming declared a DPI on agenda item 19/042 as Trustees of the Sports Ground Management Committee.

**19/034 To approve the minutes of the Parish Council (PC) meeting held on 7<sup>th</sup> February 2019.**

**RESOLVED** that the minutes of the meeting held on 7<sup>th</sup> February 2019 were a correct record and should be signed by the Chairman of the meeting. **All in favour.**

**19/035 Invitation to Cllr David Finch, Essex County Council (ECC) and Cllr Richard van Dulken, Braintree District Council (BDC) to address the meeting on matters of mutual interest.**

Report from Cllr van Dulken:

- Cemetery/Recreation Ground signage approved by the LHP, scheme costs £8,000
- Elections 2<sup>nd</sup> May 2019, VOTER ID - voters who live in the Braintree district will be asked to bring one piece of photo ID or two pieces of non-photo ID at polling stations before their ballot paper is issued
- 'Britain Spring Clean' campaign running from 22nd March – 23rd April 2019.
- Merger of Dr's Surgeries (Castle Hedingham/Hilton House) from 1<sup>st</sup> April 2019. Premdore site still proceeding.
- Cllr Mundy-Gill enquired whether Cllr van Dulken could provide support to PC with regards to the recent Speed Surveys undertaken by the LHP. The PC were disappointment that results indicated that the parish would only be eligible for one VAS at Poole St but the preference would be VAS to be sited near St Andrews CEVC, High Street and North Road. Cllr Mundy-Gill to include Cllr Van Dulken in correspondence to LHP.

**19/036 Public Participation Session with respect to items on the agenda and other matters of mutual interest.** No members of the public present.**19/037 Planning Applications** -.None Received as at 28/02/19

The Chair reported that communication had been received from Braintree District Council that Planning Applications 18/01475/REM (Land at Hunnables) and 18/00312/FUL (Nuns Walk) would be presented to the Planning Committee on the 12<sup>th</sup> March 2019, Cllr Rawlinson to represent the Parish Council.

**19/038 Planning Decisions -To note any decisions received as at 28/02/19**

18/02165/FUL	Enlargement of two existing fishing lakes to create one larger fishing lake, creation of a parking area, and change of use of the land for siting of two mobile units to provide anglers' toilets and tools shed.   Fishing Lakes Great Yeldham Hall Toppesfield Road	Pending
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18/01902/VAR	(Retrospective) Change of use from Police Station to residential ( 8 no.self contained units) Variation of Conditions 2,3,4 and 5 of 17/01958/FUL to allow amended design and no. of windows and doors, change of external finish and altered roof form to rear extension   Peel Court High St Gt Yeldham	Pending
18/02054/FUL	Change of use of garage and residential annexe to 3 no studio apartment holiday lets. Newcombes Poole Street Great Yeldham	Pending
19/00058/FUL	Retention of electricity supply and enclosure. Fishing Lakes Great Yeldham	Pending
18/01475/REM	Application for approval of Reserved Matters following grant of Outline Approval 14/01254/OUT - for the erection of up to 60 no. dwellings and community use area. Land at Hunnable Industrial Estate Toppesfield Road Great Yeldham	Pending
19/00016/TPO	Notice of intent to carry out works to trees protected by Tree Preservation Order 9/76 - Tweed Cottage Tilbury Road Great Yeldham	Pending
19/00088/FUL	Erection of new external timber clad furniture store.   The White Hart Poole Street	Pending

#### 19/039 Big Tidy – Saturday 30<sup>th</sup> March 2019, 8.15 am – 11.45 am

The Big Tidy event to link in with the 'Britain Spring Clean' campaign running from 22nd March – 23rd April 2019. It was proposed that the Parish Council hires 2 skips for residents to dispose of unwanted household items. The Scouts have agreed to monitor the skips as a fund raiser for the group. Those volunteers wishing to participate in a village litter pick to meet at the Reading Room at 10.00am. Refreshments will be served at 12.00 in the Reading Room afterwards.

**RESOLVED: That the Parish Council approve the hire of 2 skips for the Big Tidy event at a cost of £530.00 plus VAT. All in favour.**

#### 19/040 Annual Parish Assembly (APA)

Councillors discussed the date for the APA and it was proposed that the assembly is held on Thursday 23<sup>rd</sup> May 2019 after the local elections this would be an opportunity for residents to meet their new Parish Councillors. Other ideas and suggestions to be sent to the Clerk.

**RESOLVED: That the Annual Parish Assembly be held on Thursday 23<sup>rd</sup> May 2019 time to be confirmed. All in favour.**

#### 19/041 Access Road, Sports and Recreation Ground - Bollards

The Chair reported that the access road kerbs continued to be damaged by vehicles using the road as a turning point. To protect the kerb from further damage and additional repair costs it was proposed that safety bollards are installed on the access road to the Sports and Recreation Ground. Cllr Sargeant stated that he would investigate a suitable supplier for supply/installation of appropriate ridged safety bollards and forward quotes to the Clerk.

**RESOLVED: That the Parish Council allocates reserves of £1,000 for the purchase and installation of bollards at the Sports and Recreation Ground. Cllr Sargeant to forward quote for the April PC meeting. All in favour.**

#### 19/042 Sports and Recreation Ground – Zip Wire Installation

A report was circulated prior to the meeting. The Chair reported that in line with plans for the regeneration of the Sports Ground, the Sports Ground Management Committee had obtained quotes for the supply and installation of a zip wire. Cllr Burrows presented the report and a general discussion was held on the various options (wood vs galvanised steel and zip length) and cost proposals submitted by suppliers (quotes received £8,708.00 - £11,310). A general consensus was that a galvanised steel zip was preferred as equipment had a 25 year guarantee. It was reported that the Parish Council had allocated reserves of £8,422 for the zip wire and installation.

**RESOLVED that:**

1. **The Parish Council approve the installation of the zip wire at the Sports and Recreation Ground as part of the plans to regenerate the grounds;**
2. **That the Parish Council approve a further allocation of £1,578 from Reserves to meet the cost of equipment/installation (£10,000 reserves in total);**
3. **That the Parish Council approve Caloo as the preferred supplier for the zip wire and installation and the quote submitted of £9,498 excl VAT.**

All in favour.

**19/043 Authorised Signatories**

The Chair reported that the Parish Council Barclays Bank Account currently has 3 authorised signatories and that it would be prudent to increase the number of signatories to allow for absences and changes if Councillors cease to be elected.

**RESOLVED that Councillor Anne Burrow and Lewis Mundy-Gill are added as authorised persons to the Parish Council's Bank Account. All in favour.**

**19/044 Clerks Report**

Councillors to review actions list, update and report progress to date. (Report cir.)

- Emergency Plan: Cllr Broomfield/Burrows to check for amendments.
- Community Defibrillator now connected to Ambulance Service. Clerk to contact electrician to obtain a quote for the installation of a passive infrared light to be sited above the unit.
- Cemetery – additional mole hills have been sited near plot 60, Clerk to contact Pest Control.
- Dr's Surgery – untidy side garden. Clerk to write to Dr's to ask if they could tidy the garden area or pass request onto landlord.
- Cllr Mundy Gill outlined the printer options for consideration: lease vs purchase. Report to April PC meeting.
- Easter Event – Sunday 21<sup>st</sup> April. Easter activities from 11.00am, followed by Egg hunt on Bowtells Meadow. Clerk to obtain quotes for pottery activity.

**For note and comment.**

**19/045 Receipts and Payments to the month ending February 2019**

The Clerk presented the Receipts and Payments report. There were no queries or comments

**RESOLVED: That the report be approved. All in favour.**

**19/046 Approval of accounts for payment.**

The list of payments was presented. **RESOLVED that payments of 4815.75 be approved. All in favour.** The Accounts for Payment were signed by Cllrs Sargeant and Slimming.

**19/047 Information Exchange/Communication Received/Next Agenda Items Only**

- Local Elections 2019 – 2<sup>nd</sup> May 2019. Parish Council is calling on residents who are passionate about their community to stand for election on the 2<sup>nd</sup> May 2019. Publicity material and nomination packs available on the website and notice board. Article placed in the 4VM. Nominations forms to be submitted to Braintree District Council between 9.30 am and 4.00 pm on each working day from Wednesday 27 March 2019 until the close of nominations at 4.00pm on Wednesday 3 April 2019.
- VOTER ID - voters who live in the Braintree district will be asked to bring one piece of photo ID or two pieces of non-photo ID at polling stations before their ballot paper is issued on 2nd May 2019.
- The Clerk reported that R Buckenham would continue to lead and co-ordinate on the Neighbourhood Plan for the village.

**19/048 Public Bodies (Admission to Meetings) Act 1960. Exclusion of the press and the public.**

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to RESOLVE that the press and public be excluded from the meeting during consideration of the item 18/201 owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

**19/049 Development at Hunnables Industrial Estate**

A discussion on the proposed Art and Public Realm Strategy/works for Land at Hunnable Industrial Estate was discussed.

**RESOLVED: Clerk to feedback comments to Lindon Homes.**

**19/050 Public Bodies (Admission to Meetings) Act 1960 – Re-admittance**

**19/051 Date and time of next meeting**

The next meeting of the Parish Council will be held on Thursday 4<sup>th</sup> April 2019

***The meeting closed at 10.15 pm***