GREAT YELDHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held on Thursday 13th September 2018 at 7.30pm in The Reading Room, Great Yeldham

Present: Cllr M Broomfield (Chairman)
Cllr Rawlinson (Vice Chairman)
Cllr A Burrows
Cllr Slimming
In attendance: Tracy Wigmore (Parish Clerk)

There was 1 member of the public present.

18/134 To receive and record apologies for absence
Apologies received from Cllrs Brooker, Buckenham, Sargeant and Mundy-Gill
The Chair wished to pass on congratulations to Cllr Buckenham and family on the birth of their daughter.

18/135 Declarations of Interest.
Cllrs Broomfield, Rawlinson, Burrows, Mundy-Gill and Slimming declared a non-pecuniary interest in item 18/143 and 18/144 as Trustees of the Sports Ground Management Committee.

18/136 To approve the minutes of the Parish Council (PC) meeting held on 2nd August 2018.
RESOLVED that the minutes of the meeting held on 2nd August 2018 were a correct record and should be signed by the Chairman of the meeting. **All in favour.**

18/137 Invitation to Cllr David Finch, Essex County Council (ECC) and Cllr Richard van Dulken, Braintree District Council (BDC) to address the meeting on matters of mutual interest.
Apologies received from Cllr van Dulken.

18/138 Public Participation Session with respect to items on the agenda and other matters of mutual interest. There were no matters raised from the public.

18/139 Great Yeldham Parish Council – Co-option
2 Expressions of interests were considered and voted on by Councillors in accordance with the Co-option procedure. Mrs Georgina Burr received an absolute majority in the written ballot and was invited to join the Parish Council and duly signed the Declaration of Acceptance of Office
The Chair asked the Clerk to write to the other candidate thanking them for their interest with an invitation to join one of the working groups
RESOLVED that Georgina Burr was duly selected as Councillor to serve on the Parish Council.

18/140 Planning Applications
To consider on applications received.

18/01475/REM	Application for approval of Reserved Matters (Access, Appearance, Landscaping, Layout and Scale) following grant of Outline Approval 14/01254/OUT - for the erection of up to 60 no. dwellings and community use area.	Land At Hunnable Industrial Estate, Toppesfield Road, Great Yeldham

Councillors commented that the access road into the new development from Market Grove was still a major concern but outline planning had already been approved, it was observed that the new design was improved than original plans.
RESOLVED: No comments.

18/141 Planning Decisions - Decisions noted.

18/01365/FUL	Erection of front gate across driveway and picket fence Oak House High Street Great Yeldham Essex CO9 4EX	Pending
18/00746/FUL	Revised Application for the enlargement of two existing fishing lakes to create one larger fishing lake; the creation of a parking area; the change of use of land for siting four mobile units to provide anglers' toilets, a tea room, a tools shed; office with family cabin. Retention of new electricity supply and enclosure. Fishing Lakes Gt Yeldham Hall	Pending
18/01386/FUL	Operational works in connection with Prior Approval Change of Use from workshop to a dwelling house, raising roof and addition of a cartlodge, with larger curtilage. Mannscross Stables, Stambourne Road, Great Yeldham	Pending

18/142 TOWN AND COUNTRY PLANNING ACT 1990
APPEAL UNDER SECTION 78

An appeal has been made to the Secretary of State following Braintree District Council's refusal of application 18/00156/FUL, Land At Newcombes Poole Street Great Yeldham - Erection of 1no. detached, two bedroom, single-storey dwelling. Representations must be received by 20 September 2018. The Chair reminded Councillors that the PC had submitted 'no comments' to previous applications.

RESOLVED that the Parish Council will not be submitting a response to the appeal.

18/143 Sports and Recreation Ground – Pest Control

A discussion was held on the report from the Sports Ground Management Committee requesting the Parish Council, as Sole Trustee of the Sports Ground undertake pest control at the grounds for the health and safety of all users under Section 1 of the Pests Act 1954. The Chair reported that the grounds were now being used by a local football team and that the works had now become very urgent. The Clerk advised that if the grounds were an extreme risk to members of the public, financial regulations 4.5 could be suspended to allow urgent works to be undertaken.

Cllr Rawlinson proposed that financial regulations 4.5 relating to extreme risk to the delivery of council services be suspended to allow the urgent health and safety works to be carried out. Seconded Cllr Slimming.

RESOLVED that financial regulations 4.5 relating to extreme risk to the delivery of council services be suspended to allow the urgent health and safety works to be carried out. All in favour.

Cllr Burrows proposed that standing order 18 and financial regulation 11(c and d) relating to contracts are suspended to enable urgent works to be tendered without competition to allow the PC to obtain a specialist supplier as a matter of urgency**.** Seconded Cllr Rawlinson

RESOLVED that standing order 18 and financial regulation 11(c and d) relating to contracts are suspended to enable urgent works to be tendered without competition to allow the PC to obtain a specialist supplier as a matter of urgency. All in favour
RESOLVED that £1,800 is allocated from the Emergency Funding budget for the appointment of Millennium Pest Control to undertake immediate pest control at the Sports Ground. All in favour.

18/144 Great Yeldham Sports Ground Grant Request 2018/19

Item deferred to the next meeting of the Parish Council. Clerk awaiting advice from Braintree District Council Monitoring Officer

18/145 Community Special Constables

A general discussion was held on the briefing paper from Essex Police on Community Special Constables (CSC) scheme. Witham have recruited 2 CSC and are looking to expand this to 5 in the future. CSC's are not paid but can claim mileage and duty allowances, it would cost the PC approximately £1,000 per year per CSC based on 16 hour per month the average is 26hpm. Councillors raised concerns about the increase in crime and anti-social behaviour in the village and agreed that this initiative would benefit the village. The application stage and training of an CSC can take up to a year and therefore the PC would not need to precept for the CSC's until 2020/21.

It was proposed by Cllr Rawlinson and seconded by Cllr Burrows that the PC should apply for 3 CSC**. RESOLVED that the Parish Council applies for 3 Community Special Constables. All in favour.**

18/146 Clerks Report

Councillors to review actions list, update and report progress to date.

- Caravan on Leather Lane has been removed.
- The Slipe, Leather Lane was informed in July by BDC Officer that the required paperwork had been submitted to the Legal Department for processing. Unfortunately, this didn't happen as the officer went on annual leave and thought it was being dealt with in absence. Papers are now being processed and will be served asap. The wooden building is not covered by the current enforcement notice, this is now being pursued.
- New signage for the Sports and Burial grounds have been approved by ECC Local Highways Panel and will be added to the potential schemes list.
- Footpath opposite the 'Village Local' has been resurfaced.

For note and comment.

18/147 Receipts and Payments to the month of 30th August 2018

The Clerk presented the Receipts and Payments report. There were no queries or comments **RESOLVED that the report be approved. All in favour.**

18/148 Approval of accounts for payment.

The list of payments was presented. **RESOLVED that payments of £5123.70 be approved**. **All in favour.** The Accounts for Payment were signed by Cllrs Broomfield and Slimming.

18/149 Information Exchange/Communication Received/Next Agenda Items Only

- A120 Millennium Way Slips scheme. Consultation on the Scheme commence on Monday 24th September 2018 and will be open for 6 weeks, closing Monday 5th November 2018 details available at http://www.essex.gov.uk/braintreeitp.
- The Parish Council has organised an Over 60's Tea Dance for Saturday 6th October 2018 at 2.00 pm—4.30 pm at the Reading Room. Contact the Clerk to book a place.
- 'Preventing Fraud and How to Spot It' event has been organised by Uttlesford & Braintree Community Policing Team on Wednesday 17th October from 1.30 pm – 3.30 pm at the Reading Room. Barclays Bank and NatWest Bank will be attending the event and will be advising on preventing scams and what to look for.
- Halloween event Friday 26th October, 2.00 pm – 4.00 pm at the Reading Room. Contact the Clerk to book a place

For note and comment.

18/150 Date and time of next meeting

The next meeting of the PC will be held on Thursday 4th October 2018 at 7.30 pm.

The meeting closed at 8.50 pm