

GREAT YELDHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held on
Thursday 4th July 2019 at 7.30pm in The Reading Room, Great Yeldham



Present: Cllr Marlene Broomfield (Chairman)
Cllr Philip Rawlinson (Deputy Chairman)
Cllr Anne Burrows
Cllr Phil King
Cllr John Marks
Cllr Lewis Mundy-Gill
Cllr Barry Sargeant
Cllr Robin Weiland

In attendance: Tracy Wigmore (Parish Clerk)

There was no members of the public present.

19/109 To receive and record apologies for absence
Apologies received from Cllr Georgina Burr.

19/110 Declarations of Interest.
None.

19/111 To approve the minutes of the Parish Council (PC) meeting held on 6th June 2019.
RESOLVED that the minutes of the meeting held on 6th June 2019 were a correct record.
All in favour. Minutes signed by the Chairman.

19/112 Invitation to Cllr David Finch, Essex County Council (ECC) and Cllr Richard van Dulken, Braintree District Council (BDC) to address the meeting on matters of mutual interest.
Apologies received from Cllr Finch, Cllr van Dulken to join the meeting later.

19/113 Public Participation Session with respect to items on the agenda and other matters of mutual interest. None.

19/114 Planning Applications

None Received as at 27/06/19

19/01030/ELD Application for a Lawful Development Certificate for an existing use - to establish that failure to comply with condition 1 of planning permission HALR-79-64 is now lawful. (Non-agricultural worker occupancy of dwelling for 10+ years).
Leaway, Poole Street, Great Yeldham
15/07/19

RESOLVED: No objections to the application proceeding.

19/115 Planning Decisions -To note any decisions received as at 27/06/19

18/00312/FUL	Nuns Walk. Erection of 33 dwellings and associated infrastructure, new access from Church Road, public open spaces and landscaping Nuns Walk	Pending
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18/02165/FUL	Enlargement of two existing fishing lakes to create one larger fishing lake, creation of a parking area, and change of use of the land for siting of two mobile units to provide anglers' toilets and tools shed. Fishing Lakes Great Yeldham Hall Toppesfield Road	Pending
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18/01902/VAR	(Retrospective) Change of use from Police Station to residential (8 no.self-contained units) Variation of Conditions 2,3,4 and 5 of 17/01958/FUL to allow amended design and no. of windows and doors, change of external finish and altered roof form to rear extension Peel Court High St Gt Yeldham	Pending
18/02054/FUL	Change of use of garage and residential annexe to 3 no studio apartment holiday lets. Newcombes Poole Street Great Yeldham	Pending
19/00058/FUL	Retention of electricity supply and enclosure. Fishing Lakes Gt Yeldham	Pending
18/01475/REM	Application for approval of Reserved Matters following grant of Outline Approval 14/01254/OUT - for the erection of up to 60 no. dwellings and community use area. Land at Hunnable Industrial Estate Toppesfield Road	Pending
19/00661/HH	Single storey side/rear extension to form granny annexe and kitchen. Crossing Cottage Poole Street Great Yeldham Essex CO9 4HP	Permitted
19/00115/TPOC ON	To carry out works to trees in a Conservation Area. Remove 4 trees in the rear of the property 4 Gt Oak Court	Pending
19/00805/HH	Proposed Extensions and Re-modelling 2 Duncan Rise	Pending
19/00915/VAR	Application for a variation of Condition 2 of planning permission 18/00992/FUL- change the roof design over kitchen doors Brook Farm Cottage	Pending
19/00949/LBC	Change the roof design over kitchen doors Brook Farm Cottage	Pending
19/00123/TPO	Notice to carry out works to trees protected by Tree Preservation Order 9/76 - Carry out a 20% thin 4 Black Pines and reduce the 1 nearest the road has 2 large boughs that need reducing by approx. 4 metres to stop risk of snapping, also large bough with kink in over chicken coups needs reducing back to 4 metres. Cut back 2 Pines by the phone lines as large amount of weight resting on the wires. Mill Cottage, Tilbury Road	Pending

19/116 ECC Salt Bag Partnership Scheme 2019/20

The scheme enables participating parishes to receive 1 tonne of 25kg bags for use by the community on the local highway. Cllr Sargeant reported that there was 36 bags in stock. Cllr Broomfield stated that the 2 new salt bins situated at the Croft and Duncan Rise needed to be filled with salt.

RESOLVED: That the PC participates in the 2019/20 Scheme. Cllr Sargeant confirmed that he would take delivery of the Salt and fill the 2 new salt bins. The Chairman thanked Cllr Sargeant. All in favour.

19/117 Essex Association of Local Councils (EALC) – Training for Councillors

Report circ. EALC deliver bespoke short course programme tailored to meet the needs of the PC. The cost of training ranges from £290 - £340 (weekday/Friday/Saturday morning). A general discussion was held on the benefits of training for all Councillors.

RESOLVED: Clerk to contact EALC and book a training date, preferably a Thursday evening. Training to cover modules 1, 2, 4 and 6. All in favour.

19/118 Institute of Cemetery and Crematorium Management (ICCM) Membership

Report circ. The PC has sole responsibility as the Burial Authority for the management and maintenance of The Lawn Cemetery, The Garden of Remembrance and the Glades Natural Burial Ground. The ICCM provides policy and best practice guidance to Burial and Cremation authorities and represents its members at government level. A general discussion was held on the benefits of accessing support, help and advice from the ICCM.

RESOLVED: That the PC subscribe to the ICCM Membership at a cost of £95.00.

Membership to be reviewed at the end of the subscription period.

Proposed: Cllr Sargeant. Seconded: Cllr Weiland.

19/119 Clerks Report

Councillors to review actions list, update and report progress to date. (Report circ.)

- Vehicle Activated Signs. Cllr Mundy-Gill to prepare a response to ECC by the next meeting.
- Grass Cutting Contract – Chairman reported unsatisfactory standard of maintenance – meeting to be arranged with contractor.
- Wildflower Garden. Cllr Mundy-Gill had received a request from a resident enquiring whether the PC would consider planting a wildflower garden in the village. Item for next meeting.
- Cllr Weiland reported safety concerns regarding the Churchfields pathway near the bridge, there was a considerable drop down to the river – safety barrier needs to be erected. Clerk reported this had been reported to ECC in the past but not deemed as a priority. Clerk to re-report to ECC.
- Pathway corner of Bowtells Meadow – pole from safety barrier has been removed. Clerk to report to ECC.
- Zip Wire Installation Issues – Chairman reported that the cement from the equipment leg had been removed; further inspection identified that paint work mottled on the legs, seat strop and tension needs adjusting again. Cllr Mundy-Gill reported that any new play equipment install should have a post installation inspection undertaken by an independent company i.e. Playsafety. The Clerk had sent a letter to Caloo outlining the PC's disappointment with the standard of service/installation, awaiting a response.
- Cllr Mundy-Gill reported that the PC could apply for a microgrant for the Disused Railway Information Board. Site is still to be registered with the Land Registry before board can be installed.
- ECC Pathway Defects – Cllrs Broomfield/Marks to undertake village inspection.
- The Chairman enquired about the Weed Spraying – undertaken by ECC.
- Burial Grounds Advisory Group to review the Pest Control Contract at the Cemetery.

Cllr van Dulken from Braintree District Council joined the meeting at 8.30pm. The Chair proceeded with agenda item 19/112

The Chairman invited Cllr Van Dulken to address the meeting with matters of mutual interest.

- Overgrown vegetation along Poole Street from Cherry Lane past White Hart over the bridge to West Cottage. Meet with residents to discuss concerns and has written to Lee Crab, Assets and Facilities Manager to find out who owns the land. Cllr van Dulken reported that he was willing to help clear the vegetation with volunteers. Chairman thanked Cllr Van Dulken for his kind offer but declined as the PC were concerned for the safety of volunteers (or use of the Handyman) along the narrow pathway as next to busy A1017, very dangerous. The overgrown pathway was reported to ECC back in June 2017 but not deemed as a priority. Clearance work requires a road management system to be insitu. Clerk to re-report it to ECC. Add to ECC Pathway Defects Report.

19/120 Approval of accounts for payment.

The list of payments was presented. **RESOLVED that Caloo payment of £11,385.60 is not approved until satisfactory resolution of outstanding issues; payments of £4,086.81 be**

approved. All in favour. The Accounts for Payment were signed by Cllrs Broomfield and Sargeant.

19/121 Receipts and Payments to the month ending June 2019

The Clerk presented the Receipts and Payments report which represented the end of year accounts. There were no queries or comments **RESOLVED: That the report be approved. All in favour.**

19/122 Information Exchange/Communication Received/Next Agenda Items Only

- Footpath 25 Great Yeldham is closed from its junction with footpath 24 in a south then westerly direction to the junction with A1017 Poole Street with immediate effect under Section 14(2) of the Road Traffic Regulation Act 1984.
- Next Agenda Items:
 - Wildflower Garden
 - Playground Course – Cllr Mundy-Gill to prepare a report on the requirements of the PC.

19/123 Public Bodies (Admission to Meetings) Act 1960. Exclusion of the press and the public.

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the PC is invited to RESOLVE that the press and public be excluded from the meeting during consideration of the item 19/124 owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

19/124 Access Road – Debt Recovery

Confidential paper circ.

RESOLVED: To proceed with the advice from the Council's Solicitor regarding debt recovery. All in favour.

19/125 Public Bodies (Admission to Meetings) Act 1960 – Re-admission

19/126 Date and time of next meeting

The next meeting of the Parish Council will be held on Thursday 5th September 2019. The Chairman gave apologies for this meeting.

The meeting closed at 9.15pm