

GREAT YELDHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held on
Thursday 6th June 2019 at 7.30pm in The Reading Room, Great Yeldham



Present: Cllr Marlene Broomfield (Chairman)
Cllr Georgina Burr
Cllr Anne Burrows
Cllr Phil King
Cllr John Marks
Cllr Barry Sargeant
Cllr Robin Weiland

In attendance: Tracy Wigmore (Parish Clerk)

There was no members of the public present.

19/092 To receive and record apologies for absence

Apologies received from Cllr Rawlinson and Cllr Mundy-Gill.

19/093 Declarations of Interest.

Cllrs Broomfield, Burr, Burrows, Sargeant and Weiland declared a non-percuniary interest at item 19/097 19/00805/HH (applicant previously a Parish Councillor). Councillors were advised that they may participate and vote in the usual way.

19/094 To approve the minutes of the Parish Council (PC) meeting held on 9th May 2019.

RESOLVED that the minutes of the meeting held on 9th May 2019 were a correct record.
All in favour. Minutes signed by the Chairman.

19/095 Invitation to Cllr David Finch, Essex County Council (ECC) and Cllr Richard van Dulken, Braintree District Council (BDC) to address the meeting on matters of mutual interest.

Apologies received from Cllr Finch

Cllr van Dulken provided an update:

- Thanked the electorate for voting him for re-election and looked forward to another 4 years working together with the PC.
- Advised that the Parish Council meeting coincided with Toppesfield PC meeting so would depart from the meeting early to attend Toppesfield.
- Cllr Community Grant Scheme allows organisations and groups to apply for funding to support local projects and initiatives that will benefit the people of the Braintree district. Each ward Councillor has a maximum of £1,500 to give to local organisations.
- Cllr van Dulken was the Deputy Cabinet Portfolio for Environment & Place, the position has been deleted as part of restructuring. Has now been appointed as the Chair for the Corporate Governance Group which is responsible for the Council's accounts, audit, fraud and revenue etc. Continues to be a member of the Local Highways Panel.
- The length of Footpath 25, Great Yeldham closed with immediate effect under Section 14(2) of the Road Traffic Regulation Act 1984.
- Cllr Broomfield enquired what are BDC policies on 'advertising' vehicles parked on the highway i.e. Cash for Cars vehicle has been parked in the Post Office layby for months. Cllr van Dulken to make some enquiries.
- Has BDC made any progress in removing the buildings from The Slipe (enforcement decision issued in June 2018). Cllr Van Dulken reported that unfortunately due the work load of the enforcement team, enforcement has been delayed. The team have advised complainants that updates will be provided at key stages of investigations.

19/096 Public Participation Session with respect to items on the agenda and other matters of mutual interest. None.

19/097 Planning Applications

None Received as at 30/05/19

19/00115/TPOC ON	Notice to carry out works to trees in a Conservation Area - Remove all (4) trees in the rear of the property	4 Great Oak Court, Great Yeldham, Essex 06/06/19
---------------------	--	--

RESOLVED: That the Parish Council objects to application 19/00115/TPOC. The Parish Council's Tree Warden has visited the site and the trees are located on the bank of the river behind the house. Whilst the Parish Council/Tree Warden appreciates that that the trees are cutting light out from the house, the Tree Warden has recommended that further investigation is sort and that a report from a tree surgeon is obtained to recommend what works/action are required, if any, as the trees are located in a conservation area.

19/00805/HH	Proposed Extensions and Re-modelling	2 Duncan Rise, 07/06/19
-------------	--------------------------------------	--------------------------------

RESOLVED: No objections to the application proceeding.

19/00915/VAR	Application for a variation of Condition 2 of planning permission 18/00992/FUL- change the roof design over kitchen doors	Brook Farm Cottage, Tilbury Road 21/06/19
--------------	---	--

RESOLVED: No objections to the application proceeding.

19/00949/LBC	Change the roof design over kitchen doors	Brook Farm Cottage, Tilbury Road 25/06/19
--------------	---	--

RESOLVED: No objections to the application proceeding.

19/00123/TPO	Notice to carry out works to trees protected by Tree Preservation Order 9/76 - Carry out a 20% thin 4 Black Pines and reduce the 1 nearest the road has 2 large boughs that need reducing by approx. 4 metres to stop risk of snapping, also large bough with kink in over chicken coups needs reducing back to 4 metres. Cut back 2 Pines by the phone lines as large amount of weight resting on the wires.	Mill Cottage, Tilbury Road, Great Yeldham 27/06/19
--------------	---	--

RESOLVED: No objections to the application proceeding.

19/098 Planning Decisions -To note any decisions received as at 30/05/19

18/00312/FUL	Nuns Walk. Erection of 33 dwellings and associated infrastructure, new access from Church Road, public open spaces and landscaping Land Adjacent Nuns Walk Church Road	Pending
--------------	--	---------

18/02165/FUL	Enlargement of two existing fishing lakes to create one larger fishing lake, creation of a parking area, and change of use of the land for siting of two mobile units to provide anglers' toilets and tools shed. Fishing Lakes Great Yeldham Hall Toppesfield Road	Pending
--------------	---	---------

18/01902/VAR	(Retrospective) Change of use from Police Station to residential (8 no.self-contained units) Variation of Conditions 2,3,4 and 5 of 17/01958/FUL to allow amended design and no. of windows and doors, change of external finish and altered roof form to rear extension Peel Court High St Gt Yeldham	Pending
--------------	--	---------

18/02054/FUL	Change of use of garage and residential annexe to 3 no studio apartment holiday lets. Newcombes Poole Street Great Yeldham	Pending
19/00058/FUL	Retention of electricity supply and enclosure. Fishing Lakes Gt Yeldham	Pending
18/01475/REM	Application for approval of Reserved Matters following grant of Outline Approval 14/01254/OUT - for the erection of up to 60 no. dwellings and community use area. Land at Hunnable Industrial Estate Toppesfield Rd	Pending
19/00661/HH	Single storey side/rear extension to form granny annexe and kitchen. Crossing Cottage Poole Street Great Yeldham Essex CO9 4HP	Pending

19/059 Printer Review

A report was circulated outlining the printer options for the PC either to continue with a lease agreement or to opt to purchase an equivalent printer. A general discussion was held on the pros/cons of both options.

RESOLVED that the Parish Council enters into a new lease arrangement with BNP Paribas (printer lease) and ASL (service charge) when the current lease expires in December 2019. All in favour.

19/100 ROSPA – Annual Inspection Reports

Annual inspection reports circulated for comments. No issues identified as high priority some maintenance works required:

Play Park

- Wet Pour Shrinkage – historic problems, awaiting decision with Nuns Walk Planning Application and transfer of Bowtells Meadow to PC. Clerk contacting suppliers to price different options – repair/replace/alternative option.

Skate Park

- Damaged Bins – replacement bins being investigated.
- Basket Ball Posts – damaged plastic signage. Not urgent, to be reviewed under plans for the regeneration of the sports and recreation ground.
- Offensive Graffiti – Request made to BDC to remove
- Skate Ramp – re-mastic joints, specialist mastic supplier identified. Action to be reviewed.
- Ground cracking

Skate park to be reviewed under plans for the regeneration of the sports and recreation ground. The Handyman undertakes routine inspections and undertakes most maintenance tasks when required.

Actions noted.

19/101 Sports and Recreation Ground – Annual Pest Control

Report circulated. At the meeting held on 13th September 2018 it was agreed that Millennium Pest Control be appointed to undertake pest control on the Sports and Recreation Ground. Although some success, this is a long-term problem that will need regular pest control to keep the pest population reasonable/down. General discussion held.

RESOLVED that the

1. **That Standing order 18 and financial regulation 11(c and d) relating to contracts are suspended to enable works to be tendered without competition to allow the PC to obtain a specialist supplier**
2. **The Parish Council enters into an annual service contract with Millennium Pest Control (as per quote)**
3. **That financial provision of £1,800 plus VAT for the Pest Control Service is earmarked from the Parish Council's reserves.**

Proposed: Cllr Burrows. Seconded: Cllr King. All in favour

- 19/102 Annual Governance and Accountability Return Year Ended 31 March 2019**
AGAR circulated. Confirmation of Statements.
RESOLVED: That the Parish Council approve and sign Section 1 of the Annual Governance Statement year ended 31 March 2019. All in favour. Chairman signed Section 1
- 19/103 Annual Governance and Accountability Return Year Ended 31 March 2019**
AGAR circulated. Confirmation of Accounting Statements and Final Accounts.
That the Parish Council approve and sign Section 2 of the Accounting Statements year ended 31 March 2019. All in favour. Chairman signed Section 2.
- 19/104 Clerks Report**
Councillors to review actions list, update and report progress to date. (Report cir.)
- Vehicle activated signs. Clerk to ask Cllr Mundy-Gill for an update on progress with response to ECC.
 - Access Road – Urgent repair works required to kerbs and for the installation of bollards. Cllr Sargant reported that 3 bollards have been purchased at a cost of £150. Quote to be forward to clerk.
 - Proposed Art and Public Realm (Land at Hunnables) – Cllr Burr reported that it has been difficult to find a technical drawing for the information board. Cllr Burr to email Clerk with drawings available and ask Linden to perhaps simplify the design.
 - Dead badger reported near school. Advice from BDC to report dead badgers using the following telephone number: 07751 572175.
- Noted.**
- 19/105 Receipts and Payments to the month ending May 2019**
The Clerk presented the Receipts and Payments report which represented the end of year accounts. There were no queries or comments **RESOLVED: That the report be approved. All in favour.**
- 19/106 Approval of accounts for payment.**
The list of payments was presented. **RESOLVED that payments of £5526.09 be approved. All in favour.** The Accounts for Payment were signed by Cllrs Broomfield and Sargeant.
- 19/107 Information Exchange/Communication Received/Next Agenda Items Only**
- Pathway Defects Essex County Council have launched a new initiative to improve footpaths and pavements in the County. PC have been asked to identify and recommend the most important footway defects in their parish which will then be prioritised by the Essex Highways team for repair. The team will then assess the submissions with a view to delivering their repair over the coming months. **Cllr Marks to forward pathway defects and photo's to Clerk.**
 - The length of Footpath 25, Great Yeldham closed with immediate effect under Section 14(2) of the Road Traffic Regulation Act 1984.
- 19/108 Date and time of next meeting**
The next meeting of the Parish Council will be the Annual Meeting of the Parish Council and will be held on Thursday 4th July 2019 at 7.30 pm

The meeting closed at 9.40 pm