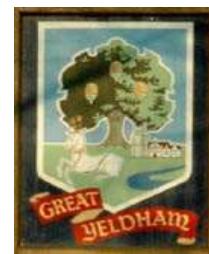


## GREAT YELDHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held  
on Thursday 1<sup>st</sup> June at 7.30pm  
in The Reading Room, Great Yeldham



**Present:** Cllr M Broomfield (Chairman)  
Cllr P Rawlinson (Vice-Chairman)  
Cllr R Buckenham  
Cllr A Burrows  
Cllr B Sargeant

**In attendance:** Mrs C Marshall (Locum Parish Clerk)  
Mrs T Wigmore (Parish Clerk & Responsible Financial Officer)

The Chairman opened the meeting.

There were three members of the public present and one guest.

### 17/091 APOLOGIES

Apologies were received from Cllrs Brooker, McNally, Mundy-Gill and Slimming.  
Apologies were also received from County Councillor David Finch and District  
Councillor Richard Van Dulken.

### 17/092 DECLARATIONS OF INTEREST

There were no Declarations of Interest relating to the Agenda.

### 17/093 DEFIBRILLATOR

Mr Martin Render of Community Heartbeat (CH) provided background to this charity and how it works with communities for the placement of defibrillators within those communities. Modern defibrillators include instruction of how to use them and can be used by any member of the public. He explained that the equipment is self-checking, but it is necessary to check the housing on a weekly basis and the status indicator. The CH website includes private page for each community to record those visits. Consumables (batteries, replacement pads) are in the region of £80-100 per year. Upon installation CH will facilitate a community seminar and training event.

Mr Greg Coogan volunteered to be involved in the project and to take on the weekly checks once installed.

It was agreed to make application to the National Lottery for funding.

**Action:** Clerk to obtain formal quotation and submit application

### 17/094 PREVIOUS MEETING

**IT WAS RESOLVED** that the Minutes of the annual meeting held on 11<sup>th</sup> May 2017 were a correct record and should be signed by the Chairman of the meeting. It was noted that Cllr Brooker's name had been misspelt in items 17/066 and 069.

**Proposed:** Cllr Burrows, **Seconded:** Cllr Rawlinson, All in favour  
Signed by the Chairman

**17/095 Invitation to Cllr David Finch, Essex County Council and Cllr Richard van Dulken, Braintree District Council to address the meeting on matters of mutual interest.**

Unfortunately, neither County Councillor Finch nor District Councillor van Dulken could attend the meeting.

**17/096 PUBLIC PARTICIPATION SESSION**

The following items were raised:

- Yeldham Action Group donation of bench – discussed later in the meeting.
- Street lighting in Butlers Way is poor since the replacement of lamps with LED and due to tree growth..

*Action: Clerk to report to Essex Highways*

- Dropped kerb outside 22 Butlers Way remains outstanding. This issue has been investigated by Essex Highways, risk assessed and recorded in line with their Maintenance Strategy as not requiring immediate action and will be considered for inclusion in future planned works. This issue will continue to be monitored via their regular safety inspections. It remains open on their reporting system.

**17/097 NEIGHBOURHOOD PLAN**

Cllr Buckenham confirmed that the Community Workshop will take place on 12<sup>th</sup> July and will be advertised on the front page of The 4 Villages magazine. Confirmation should be received from Braintree District Council by mid-June whether Great Yeldham has been approved for Neighbourhood Plan status.

**17/098 COMMUNICATIONS/ICT and BROADBAND**

Discussions have now taken place with both County Broadband (CB) and BT to clarify which services could be available to Great Yeldham. As previously reported an open meeting for all residents is being held with CB on 15<sup>th</sup> June.

BT have confirmed that they would be able to offer similar service, but confirmed commitment would be required from residents to take this forward. BT service would enable consumers to use any provider that is currently on the Openreach network. BT recommend the appointment of a “Broadband Champion” to take this forward. After discussion, **it was agreed** that Cllr Rawlinson should approach a resident of Whitlock Drive who has previously expressed an interest and has had contact with BT. **It was also agreed** to invite him to be part of the Broadband Working Group with Cllrs Rawlinson, Brooker and Mundy-Gill.

*Action: Cllr Rawlinson*

**17/099 CLERK'S REPORT**

The Clerk presented her report and actions discussed. There were two further actions to be added: vegetation and rubbish accumulation along the High Street and Toppesfield Road.

*Action: Clerk*

**17/100 TRAINING**

**It was agreed** to arrange Understanding Planning training through Local Council Public Advisor Service. This will take place over two sessions. **It was also agreed** to invite a neighbouring council to attend and share cost.

*Action: Clerk*

**17/101 WINTER SALT BAG PARTNERSHIP**

**It was agreed** to enter into this agreement for winter 2017/18. Delivery of salt to Cllr Sargeant.

**Action:** Clerk

**17/102 RECEIPTS AND PAYMENTS TO THE MONTH OF APRIL 2017**

The RFO presented her report and explained the precept and other payments (including S.106) received from Braintree District Council. Cllr Rawlinson proposed the surplus payment (£803) should be allocated to the Recreation Ground against the purchase of zip wire apparatus.

**Proposed:** Cllr Rawlinson, **Seconded:** Cllr Burrows, All in favour

**Action:** Chairman to present to the next Recreation Ground meeting

There were no queries or comments and **IT WAS RESOLVED** to approve the report.

**17/103 APPROVAL OF ACCOUNTS FOR PAYMENT**

The list of payments to be made was presented and **IT WAS RESOLVED** that the list should be accepted. Cheques were duly signed by the Chairman.

**Proposed:** Cllr Rawlinson, **Seconded:** Cllr Buckenham, All in favour

**17/104 PLANNING APPLICATIONS**

- a. Land known as The Slipe, Leather Lane – Cllr Rawlinson reported on the Enforcement Appeal held on 23<sup>rd</sup> May. Each item forming the appeal was discussed and a site inspection was held. The Inspector indicated that there was clearly a breach of planning conditions and his report will be issued shortly. No further appeal can be made, regardless of the outcome.
- b. Nuns Walk proposed development – the Chairman reported on an introductory meeting held with the land owner, his agent and new developer, Countryside Developments, when it was explained that delays had been due to negotiations with Essex Highways to agree suitable road and junction design. It appears they have now reached agreement for layout and speed/traffic calming measures. They have agreed to keep the Parish Council advised on progress of their plans.

**17/105 INFORMATION EXCHANGE/NEXT AGENDA ITEMS ONLY**

- A donation of £25 has been received and would be put towards expenses for the Tea Dance.

**Action:** Clerk to acknowledge

- The decision had been made reluctantly to cancel plans for a summer event due to lack of volunteer help, however it is hoped to put on an event in September.
- Christmas Tree Lights and Carols confirmed for 2<sup>nd</sup> December.
- Yeldham Action Group donation of bench to the village – following discussion **it was agreed** accept this donation of a bench on the village green. A letter had been received from a resident expressing their discontent as to the siting. Councillors discussed this but as there had been a seat on the green previously (removed when it became unusable a few years ago) and the desire expressed by residents in the Parish Plan for more seating around the village, it was decided to proceed.

**17/106 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Exclusion of the press and the public. The Chairman asked the members of the public to leave the meeting to enable the next item to be discussed.

**17/107 GRASS MAINTENANCE CONTRACT**

It was with regret that the Parish Council accepted the termination of the contract from Green Moon Landscapes to undertake grass cutting and maintenance in Great Yeldham. It was noted that this resignation was due to relocation and was not related to the contract.

Following discussion, **it was agreed** that as there was insufficient time to re-tender this work for the remainder of the season, Cllr Sargeant should approach a known contact with a view to taking over the remaining work for this year. The contract will go out for tender after September.

- Actions:**
1. Clerk to acknowledge resignation
  2. Cllr Sargeant to follow up contact
  3. RFO to provide Cllr Sargeant with list of work that will need to be undertaken

**17/108 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Re-admittance of the press and the public. No members of the public returned to the meeting.

**17/109 DATE AND TIME OF NEXT MEETING**

The next meeting of the Parish Council will be held on Thursday 6<sup>th</sup> July 2017 at 7.30pm in the Reading Rooms.

**Action:** *Items for Agenda to be sent to the Parish Clerk to be received no later than 12 noon on Wednesday 28<sup>th</sup> June 2017*

The meeting closed at 9.25pm