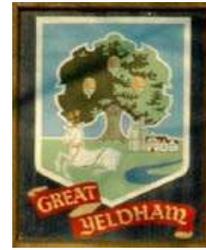


GREAT YELDHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held
on Thursday 6th July at 7.30pm
in The Reading Room, Great Yeldham



Present: Cllr M Broomfield (Chairman)
Cllr P Rawlinson (Vice-Chairman)
Cllr A Burrows
Cllr L Mundy-Gill
Cllr B Sargeant
Cllr P Slimming

In attendance: Mrs C Marshall (Locum Parish Clerk)
Mrs T Wigmore (Parish Clerk & Responsible Financial Officer)

The Chairman opened the meeting.

There was one member of the public present.

17/110 APOLOGIES

Apologies were received from Cllrs Brooker, Buckenham and McNally.
Apologies were also received from County Councillor David Finch and District Councillor Richard Van Dulken who would be joining the meeting later.

17/111 DECLARATIONS OF INTEREST

Cllr Slimming declared a pecuniary interest in agenda item 17/125 Recreation Ground access road costs.

17/112 PREVIOUS MEETING

IT WAS RESOLVED that the Minutes of the annual meeting held on 1st June 2017 were a correct record and should be signed by the Chairman of the meeting.

Proposed: Cllr Burrows, **Seconded:** Cllr Rawlinson, All in favour
Signed by the Chairman

17/113 INVITATION TO CLLR DAVID FINCH, ESSEX COUNTY COUNCIL AND CLLR RICHARD VAN DULKEN, BRAINTREE DISTRICT COUNCIL TO ADDRESS THE MEETING ON MATTERS OF MUTUAL INTEREST

County Councillor Finch was unable to attend the meeting and District Councillor van Dulken will report when he joins the meeting later.

17/114 PUBLIC PARTICIPATION SESSION

The following items were raised:

- Broadband – this will be reported under the appropriate agenda item.

17/115 COMMUNICATIONS/ICT and BROADBAND

Cllr Mundy-Gill presented his report and summarised the discussions with County Broadband for those present. Cllr Rawlinson summarised the discussions with BT. **IT WAS AGREED** that an informative article will be prepared for publication in The 4 Villages Magazine and the website to explain that the Parish Council has no responsibility for introducing a broadband supply into the village and has gone as far

as it can in negotiations with broadband providers. It is now for residents to determine which provider they wish to proceed with individually.

Action: *Cllrs Mundy-Gill, Rawlinson and Brooker for magazine article RFO for website*

17/116 YOUTH CLUB

In the absence of Cllr Buckenham, the Chairman reported that activities had been arranged for both the older and junior groups in October, although two meetings had been held for the junior group there had been no attendees. The group had been formed to assist children in their transition from primary to secondary school. Some specific actions were identified that might help to achieve attendance and these included: promoting/advertising the groups throughout the village; a timetable of events that will encourage younger people to attend both groups; leaflets to be handed to children and parents outside the school (permission will need to be sought from the Head Teacher). **IT WAS AGREED** that Anne Thrussell should be invited to the next meeting when Cllr Buckenham should be in attendance with a view to discussing the future of the groups and what can be done to help them. In the meantime, the RFO will speak with Cllr Buckenham and AT to put forward ideas for promoting the club.

Action: *RFO and Cllr Buckenham*

17/117 CLERK'S REPORT

The Clerk presented her report. The action list was discussed and the following noted:

- The final certificate for the electrical installation on Whitlock Green remains outstanding.

Action: *Cllr Brooker to obtain*

- Vegetation in river adjacent to Bowtells Meadow is now impacting on water flow. Farmer to be reminded of his responsibilities in this regard and Environment Agency advised of council's concern of flooding which may result from blockages.

Action: *Clerk to write*

- Emergency Plan review needs further discussion but in the meantime the Ladies' Club has volunteered to assist in any catering requirements.

Action: *Clerk to arrange separate meeting of EP Working Group*

- Further remedial work is needed at the playground where wilful damage has been caused to some surfaces. **IT WAS AGREED** that notices should be published on Facebook and the website reminding parishioners that all repair costs are met from the Precept, i.e. from their council tax.

Action: *Cllr Buckenham and RFO*

17/118 RECEIPTS AND PAYMENTS TO THE MONTH OF JUNE 2017

The RFO presented her report. There were no queries or comments and **IT WAS RESOLVED** to approve the report.

Proposed: Cllr Rawlinson, **Seconded:** Cllr Burrows, All in favour

The RFO advised that she will be issuing reminder letters to those advertisers in The 4 Villages Magazine who have yet to pay the current year's advertising fees.

Action: *RFO*

17/119 APPROVAL OF ACCOUNTS FOR PAYMENT

The list of payments to be made was presented and **IT WAS RESOLVED** that the list should be accepted. Cheques were duly signed by the Chairman.

Proposed: Cllr Rawlinson, **Seconded:** Cllr Sargeant, All in favour

17/120 PLANNING APPLICATIONS

- a. 17/01138/FUL | Erection of single storey oak framed kitchen/family room extension | Lark Hill Farm Poole Street Great Yeldham Essex CO9 4HN. There were no comments to be recorded.
- b. Land known as The Slipe, Leather Lane – Cllr Rawlinson updated the meeting that although no further appeal can be made, the occupier had 12 months in which to remove all buildings, vehicles and signs erected on the site. It appears that the occupier's son is now in residence also.

17/121 PLANNING DECISIONS

Decisions as detailed on the Agenda were noted.

17/113 DISTRICT CLLR RICHARD VAN DULKEN TO ADDRESS THE MEETING ON MATTERS OF MUTUAL INTEREST

The Chairman welcomed District Cllr Richard Van Dulken who had joined the meeting.

Cllr Van Dulken advised that he had been appointed Braintree District Council's Deputy Cabinet Member for Environment and Place Portfolio. Cabinet Member is Cllr Mrs Wendy Schmitt (who is also Deputy Leader of the Council). This Portfolio includes the following responsibilities:

- Clean and Green
- Street cleansing and parks
- Landscapes and Countryside
- Regulatory functions (licensing, environmental health, building control)
- Community Safety
- Safeguarding
- Armed Forces Covenant
- Emergency Planning
- Carbon and Energy Management
- Waste Management/Recycling
- Highways and Parking (North East Essex Parking Partnership)

Cllr Van Dulken also advised that money was still available through the Councillors' Community Fund and encouraged the Parish Council to take advantage of this.

Action: Clerk to submit application in respect of footpath

17/122 INFORMATION EXCHANGE/NEXT AGENDA ITEMS ONLY

- First meeting of the Neighbourhood Plan group to be held 12th July at 7.00pm.
- The continuing issues with parking near the school need to be addressed. After discussion, it was agreed that a letter should be sent to the school asking them to remind parents that they should park more sensibly following further complaints from residents, particularly in Duncan's Rise.
- There has been a complaint about the footpath between Bridge Street and Butler's Way. Comments have been noted but the Parish Council does not have the power to resolve these issues. This resident, together with another who has brought crime to the attention of the Parish Council, have been reminded that any criminal acts or anti-social behaviour should be reported to the Police.
- A recent incident of water rushing into the river was reported to the water authority and Cllr Mundy-Gill confirmed that the fault was with a broken sewer pipe leading to the pumping station. This has been repaired and the authority is checking the remainder to ensure there are no further breakages.

- Foundation Quality Award – the RFO advised that she is preparing the required paperwork to apply for this recognition for the Parish Council. Some policies need to be written and the Clerk will share those that are used elsewhere.

ITEMS FOR NEXT AGENDA

Speedwatch
Poole Street (pre-agenda information item)

17/123 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Exclusion of the press and the public. The Chairman asked the members of the public to leave the meeting to enable the next item to be discussed.

17/124 BOWTELLS MEADOW

Following discussion, it was agreed that the letter received from Strutt & Parker did not contain sufficient information for a decision to be made, therefore a letter should be sent to them advising that agreement in principle could be given only if the following points were clarified:

- Legal and registration costs
- Extent of maintenance to be provided
- Procedure for conveying to the Parish Council
- What is S.106 and what is additional
- Other financial implications
- Details of arrangements for boundary with Oak House
- What maintenance costs have been incurred over the last 5 years?
- Are there any rental agreements in existence over the Meadow?
- Are there any commitments to be honoured for use of the Meadow, e.g. fairground?

Actions: Clerk to draft response

17/125 RECREATION GROUND

Cllr Slimming left the meeting for this item.

IT WAS AGREED to follow the advice received from BDC and Birkett Long Solicitors.

Proposed: Cllr Rawlinson, **Seconded:** Cllr Burrows, All in favour

Action: RFO

17/126 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Cllr Slimming re-joined the meeting.

17/127 DATE AND TIME OF NEXT MEETING

The next meeting of the Parish Council will be held on Thursday 3rd August 2017 at 7.30pm in the Reading Rooms.

Action: Items for Agenda to be sent to the Parish Clerk to be received no later than 12 noon on Wednesday 26th July 2017

The meeting closed at 9.30pm