

SUMMARY OF RECEIPTS AND PAYMENTS (CASH BOOK) 2020/21	Actual 2019/20	Precept/ Budget 2019/20	Actual to date 2020/21	%	BUDGET / PRECEPT 20/21	BALANCE 2020/21	check figure
Receipts							
PRECEPT	44,631.00	44,631.00	22,866.00	50.00%	45,731.00	22,865.00	
Localism Grant Payment	0.00	0.00	0.00	100.00%	0.00	0.00	
Council Tax Surplus	451.00	451.00	594.00	0.00%	451.00	-143.00	
The Lawn Burial Ground	1,030.00	1,500.00	0.00	0.00%	1,500.00	1,500.00	
The Glades Burial Ground	4,650.00	2,000.00	0.00	0.00%	2,000.00	2,000.00	
4 Villages Magazine Fees 2017/18	0.00	0.00	0.00	100.00%	0.00	0.00	
4 Villages Magazine Fees 2018/19 19/20	3,723.20	4,737.00	0.00	100.00%	4,990.00	4,990.00	
Bank interest	0.00	0.00	0.00	0.00%	0.00	0.00	
Street Cleaning (Braintree D C agency works)	1,705.22	1,672.00	0.00	0.00%	1,739.00	1,739.00	
Other income	3,312.00	0.00	0.00	100.00%	0.00	0.00	
Events/ Projects/Donations	97.06	0.00	0.00	0.00%	0.00	0.00	
Grants	0.00	0.00	0.00	100.00%	0.00	0.00	
VAT Repayment	2,631.10	0.00	3,846.53	100.00%	2,600.00	-1,246.53	
TOTAL RECEIPTS	62,230.58	54,991.00	27,306.53	46.27%	59,011.00	31,704.47	31,704.47
Payments (Administration)							
Staff Costs (Salary, PAYE, LGPS)	18,020.07	20,446.00	5,105.93	24.44%	20,888.00	15,782.07	
Payroll	171.00	150.00	45.00	25.00%	180.00	135.00	
Travel and Subsistence	38.60	100.00	82.55	82.55%	100.00	17.45	
Office Rent	2,621.63	2,860.00	238.33	7.58%	3,146.00	2,907.67	
Chairman's Allowance	282.14	200.00	0.00	0.00%	120.00	120.00	
Office Costs Telephone, Postage & Stationery	2,213.04	2,080.00	554.91	27.75%	2,000.00	1,445.09	
Insurance	1,763.93	1,600.00	1,858.34	102.50%	1,813.00	-45.34	
Subscriptions & training	1,335.64	1,280.00	680.97	52.38%	1,300.00	619.03	
S137	16.00	0.00	0.00	0.00%	18.00	18.00	
Hire of Reading Room	220.00	300.00	32.00	10.67%	300.00	268.00	
Professional fees	0.00	1,250.00	0.00	0.00%	1,000.00	1,000.00	
Election day costs	479.55	200.00	0.00	0.00%	200.00	200.00	
4 Village Magazine Printing	4,719.78	4,737.00	938.00	18.80%	4,990.00	4,052.00	
Website (maintenance/domain)	0.00	0.00	0.00	0.00%	500.00	500.00	
VAT Payments	540.41	0.00	72.48	0.00%	0.00	-72.48	
	32,421.79	35,203.00	9,608.51	26.29%	36,555.00	26,946.49	26,946.49
Payments (Running Costs)							
Donations & grants	0.00	400.00	0.00	0.00%	0.00	0.00	
Audit	557.00	590.00	0.00	0.00%	600.00	600.00	
S137 Payments	0.00	0.00	450.00	0.00%	0.00	-450.00	
Grass Cutting Maintenance Contract	3,921.31	7,098.00	11.93	0.17%	7,216.00	7,204.07	
The Lawn burial ground costs	47.77	500.00	0.00	0.00%	0.00	0.00	
The Glades burial ground costs	0.00	500.00	0.00	0.00%	0.00	0.00	
Play area costs (Park/Skate/BMX)	189.50	1,500.00	200.00	13.33%	1,500.00	1,300.00	
Neighbourhood Plan	0.00	250.00	0.00	0.00%	0.00	0.00	
Emergency funding	0.00	0.00	0.00	0.00%	0.00	0.00	
Sports Ground Grant	4,000.00	4,000.00	0.00	0.00%	4,000.00	4,000.00	
General maintenance & equipment	2,384.45	2,000.00	150.00	7.50%	2,000.00	1,850.00	
Handyman	0.00	0.00	0.00	0.00%	2,340.00	2,340.00	
Electricity Supply	90.83	200.00	21.32	10.66%	200.00	178.68	
Events	2,451.01	1,800.00	0.00	0.00%	1,800.00	1,800.00	
Young People Activities	1,255.95	1,200.00	12.00	1.26%	950.00	938.00	
Community Defibrillator Consumables	135.00	150.00	0.00	0.00%	150.00	150.00	
Misc Approved Activities	2,241.03	200.00	0.00	0.00%	800.00	800.00	
Sports & Recreation Ground Pest Control	0.00	0.00	0.00	0.00%	900.00	900.00	
Community Special Constables	0.00	0.00	0.00	0.00%	0.00	0.00	
VAT Payments	998.29	0.00	41.10	0.00	0.00	-41.10	
	18,272.14	20,388.00	886.35	3.95%	22,456.00	21,569.65	21,569.65
TOTAL PAYMENTS	50,693.93	55,591.00	10,494.86	17.78%	59,011.00	48,516.14	48,516.14
Ear Marked Reserves: Priority Projects							
Access Road	884.00	0.00	0.00	0.00%	0.00	0.00	
Cemetery Car Park (c/f 18/19)	0.00	10,000.00	0.00	0.00%	10,000.00	10,000.00	
Zip Wire (c/f 18/19 min 19/042)	9,488.00	10,000.00	0.00	0.00%	0.00	0.00	
To meet 2019/20 Budget Requirement	0.00	600.00	0.00	0.00%	0.00	0.00	
Layby Opposite Post Office (from 18/19)	0.00	1,500.00	0.00	0.00%	1,500.00	1,500.00	
Glades Boundary Fence (c/f 18/19)	1,080.00	2,812.07	0.00	0.00%	0.00	0.00	
Defibrillator	0.00	0.00	0.00	0.00%	0.00	0.00	
Election Costs	600.00	600.00	0.00	0.00%	0.00	0.00	
Play Park Re-Surface	0.00	15,000.00	0.00	0.00%	15,000.00	15,000.00	
Disused Railway Station - Display Boards	500.00	500.00	0.00	0.00%	2,000.00	2,000.00	
Youth Club Donation	0.00	150.00	0.00	0.00%	150.00	150.00	
Sports & Recreation Ground (min 19-101)	1,350.00	1,800.00	0.00	0.00%	900.00	900.00	
VE 75 Day Celebration (min 19-189)	433.58	1,500.00	0.00	0.00%	1,500.00	1,500.00	
Website Development (min 20-208)	1,099.00	1,099.00	0.00	0.00%	0.00	0.00	
Community Special Constables	0.00	0.00	0.00	0.00%	2,000.00	2,000.00	

Gt Yeldham Reading Room Grant Website	0.00	500.00	500.00	0.00%	500.00	0.00	
Contribution towards Sports & Rec Ground - Refurbishment Equipment	0.00	0.00	0.00	0.00%	5,000.00	5,000.00	
Storage Shed	0.00	0.00	0.00	0.00%	4,000.00	4,000.00	
VAT Payments	2,431.12	0.00	0.00	0.00%	0.00	0.00	
Total Ear Marked Reserves	17,865.70	46,061.07	500.00	1.18%	42,550.00	42,050.00	42,050.00
Grants							
Local Services Fund (Handyperson) 2 years	5,460.00	8,180.00	1,105.00	40.63%	2,720.00	1,615.00	1,615.00
Total Grants	5,460.00	8,180.00	1,105.00	40.63%	2,720.00	1,615.00	
Burial Grounds							
Receipts	18,725.74	18,725.74	17,864.14	100.00%	17,864.14		
Less Payments	718.00	718.00	515.00	0.00%	80.00		
Less VAT Payments	143.60	143.60	103.00	0.00%	103.00		
TOTAL BURIAL GROUNDS (Receipts - Expenditure)	17,864.14	17,864.14	17,246.14	97.54%	17,681.14	435.00	
Summary			Actual		Forecast		
Opening Cash Balance as at 01/04/20	92,962.50	92,962.50	80,311.85		80,311.85		
Add Receipts	62,230.58	58,402.52	27,306.53		59,011.00		
Less Payments	50,693.93	55,591.00	10,494.86		59,011.00		
Less Ear Marked Reserves (Priority Projects)	17,865.70	46,061.07	500.00		42,550.00		
Less Grants	5,460.00	8,180.00	1,105.00		2,720.00		
Less Burial Grounds	861.60	17,864.14	618.00		17,246.14		
Closing Cash Balance	80,311.85	31,848.81	94,900.52		20,515.71		
RESERVES							
BURIAL GROUNDS (Receipts - Expenditure)	17,864.14		17,246.14				
Balance	62,447.71		77,654.38				