

GREAT YELDHAM PARISH COUNCIL
Minutes of the Parish Council Meeting held on
Thursday 16th July 2020 at 7.00pm via Zoom

Present: Cllr Philip Rawlinson (Chairman)
 Cllr John Marks (Deputy Chairman)
 Cllr Anne Burrows
 Cllr Lewis Mundy-Gill
 Cllr Phil King
 Cllr Barry Sargeant
 Cllr Weiland

In attendance: Tracy Wigmore (Parish Clerk)

No members of the public present.

20/033 Welcome and to receive and record apologies for absence
 Apologies received from Cllr Burr and accepted.

20/034 Vice-Chairman Announcement

The Parish Council and residents were devastated to hear of the sad passing of Marlene Broomfield, Chairman of the Parish Council. Cllr Rawlinson paid tribute recalling on how they had first met back in 2012 at a Parish Council meeting; together they actively canvassed the village to recruit residents to stand as candidates and that election year an election took place, the first in over 30 years. Marlene had been a resident of the village for over 40 years and has seen a lot of changes within the village and was very knowledgeable of the area. Marlene gave up lots of her spare time and determination to work on projects within the village. She undertook her role with enthusiasm and worked over and above her responsibilities as Chairman; attending virtually every Parish Council, Committee and Trustee meetings; any issues that were raised she worked effortlessly to find a resolution to the problem from salting the roads, clearing footpaths, tidying the burial ground, helping out at village events, speed watch, distributing magazines. If there was something to be done Marlene was always there to lend a hand. The Parish Council will miss her immensely and she will be a huge loss to our community. The Parish Council held a minutes silence in Marlene's memory.

Tribute by Cllr Finch: Marlene will be a great loss to the Parish Council, Marlene was quite but a very effective chairperson she will be missed. All thoughts to family and the community at this sad time.

Tribute by Cllr van Dulken: Known Marlene for 5 years and had established a good working relationship, she was a very efficient and effective. She will be greatly missed by PC, the village, family and friends.

20/035 Election of Chairman to the Parish Council 2020/21.

It was proposed by Cllr Marks that Cllr Rawlinson should be elected as Chairman to the Parish Council for 2020/21

Proposed: Cllr Marks; Seconded: Cllr Burrows. All in favour.

Cllr Rawlinson accepted the nomination and was duly appointed as Chairman for 2020/21 Clerk to obtain Signature of Acceptance of office by the duly elected Chairman.

Cllr Rawlinson proceeded as Chairman.

20/036 Election of Vice Chairman to the Parish Council 2020/21.

It was proposed by Cllr Rawlinson that Cllr Marks should be elected as Vice-Chairman to the Parish Council for 2020/21

Proposed: Cllr Rawlinson, Seconded: Cllr Sargeant. All in favour.

Cllr Marks accepted the nomination and was duly appointed as Vice-Chairman for 2020/21 Clerk to obtain Signature of Acceptance of office by the duly elected Vice-Chairman.

20/037 Declarations of Interest.

None declared.

20/038 To approve the minutes of the Parish Council meeting held on 5th March 2020.

RESOLVED that the minutes of the meeting held on 5th March 2020 were a correct record. All in favour. Minutes signed by the Chairman.

20/039 Public Participation Session with respect to items on the agenda and other matters of mutual interest. Please note: The maximum time allowed for this item is 10 minutes but may be extended at the discretion of the Chairman.

No members of the public present.

20/040 Invitation to Cllr David Finch, Essex County Council and Cllr Richard van Dulken, Braintree District Council to address the meeting on matters of mutual interest. The maximum time allowed for this item is 10 minutes but may be extended at the discretion of the Chairman.Cllr van Dulken:

- BDC Local Plan controls the housing development over the next 10/15 years, part one has been turned down by the Planning Inspectorate due to the north east garden communities (Uttlesford and Great Tey not sustainable) only Tendering one went through. ONS targets for new housing has been reduced, there will be no need to call for sites. Proposals will not affect Gt Yeldham.
- The June Council meeting carried a motion agreeing creating new temporary and permanent cycling routes, by working with Essex County Council and other partners, to secure a share of available Government funds with the aim of discouraging overcrowding on public transport and supporting more cycling and walking
- Covid 19 financial repercussions shortfall of 2.5m from the Local Authority Support Grant. The Council had received £1,566m of emergency funding from the Government as a result of the shortfall. A more detailed review of the Council's finances was due to be undertaken in August. Shortfall might be a £1m less/more made up from use of reserves.
- The Fishing Lakes: Planning Enforcement are looking into the improper development. Cllr van Dulken inspected the fisheries a week ago after receiving complaint about the owner of the land living on site, concerns were passed onto planning.

Cllr Finch:

- Horizon 120 project £7m was allocated largest grant awarded for Essex.
- Covid 19 report details actions ECC have undertaken: reorganisation staff working from home to ensure services continue; develop project to help people: recovery phase at the moment to get services running again; provision made for a mortuary at a park and ride in Chelmsford based on predictions on hospital deaths; Highways continued working during pandemic. ECC have spent a lot of money to fund new services to help residents but has received £72m from the government; furlough scheme put in place to maintain and keep jobs (ends October). Council Tax (CT) collection and unemployed comparison UC do not have to pay CT, Oct-Dec might see a number of people from furlough to

unemployed 85% of funding comes from CT and Bus Rates could be a funding gap if collection rate declines beyond the expected amount of 4/5 %. ECC in top 10 of most efficient Counties, well managed and prepared for eventuality and situation, will ride out the financial problems, will keep informed.

- Local Government (LG) reorganisation, Government white paper to be published in September unitary levels in Essex may be merged into 1, may affect town/parish councils. Leaders, MPs in Essex will be invited to conference about LG reforms what does it mean, thoughts and plans can't let the government decide but the county need to come up with how LG will be reformed, important to parish/town councils.

**20/041 To Review the Appointment of Representatives for 2020/21 to outside bodies:
RESOLVED that:**

- Education Foundation Trustees: Cllr Weiland (Existing: Cllrs Burrows, Burr and Marks).
- United Charities Trustees: Cllr Burrows (Existing: Cllrs Rawlinson (Ex-Officio as Chairman), King, Marks and Weiland).
- Sports & Recreation Ground Management Committee (SRGMC): Cllr Rawlinson Ex-Officio as Chairman (Existing: Cllrs Burr, Burrows, Mundy-Gill and Weiland. SRGMC to elect a Chairperson from the MC.
- Reading Room Trustees: Cllr Burr to be asked to join (Existing Cllrs Rawlinson, King, Marks and Sargeant)

All in favour.

20/042 Authorised Signatures

RESOLVED that the current mandates for the following bank accounts are amended:

- Parish Council's Barclays Current Account : Delete the late Marlene Broomfield and add a new authorised signature Cllr John Marks
- Great Yeldham Barclays Education Foundation: Delete the late Marlene Broomfield and add a 2 new authorised signatures add 2 new authorised Cllr Robin Weiland and Cllr Georgina Burr.
- Great Yeldham Barclays United Charities: Delete the late Marlene Broomfield and Pat Slimming add 2 new authorised signatures. Cllr Anne Burrows and Cllr Phil King

All in favour.

20/043 To Review the Parish Council Working Groups and Actions for 2020/21:

RESOLVED that:

- Burial Grounds: Existing_Cllrs Burrows, Marks and P Cornwell. Group to review and take forward actions from the Management Plan. No other Cllrs required at present, review later if additional support is required.
- ICT/Communication: Cllrs Burr (lead 4VM), Mundy-Gill (lead Broadband), Rawlinson, Clerk (Website/Noticeboard/Facebook). **Action: Cllr Burr to collect 4VM from printers. Cllr Burrows to collate and organise for dispatch to volunteers. Cllr Rawlinson to discuss distribution/volunteers with Cllr Burr.**
- Emergency Planning: Cllr Rawlinson as Chairman (Existing Cllrs Burrows, Mundy-Gill and Sargeant. **Winter Salt Requirements - ECC deadline 24th July 2020. Confirm.**
- Environment Amenities & Footpaths: Cllr Weiland (Existing Cllrs Burrows, Mundy-Gill and King).
- Finance & General Purposes: **Consult with Cllr Burr** (Existing Cllrs Rawlinson, King, Marks and Mundy-Gill)
- Open Areas: Cllr King (Existing Cllrs Burr, Burrows, Mundy-Gill and Weiland)
- Young People/Families and Vulnerable People: Cllr King (Existing Cllrs Burr, Mundy-Gill and Weiland).
- Personnel Committee: Cllr Marks automatically assumes position on committee as Vice-Chairman.

All in favour

- 20/044 Approval of Final Accounts Year Ended 31 March 2020**
To approve the final accounts (Accounts Circ).
RESOLVED: That the Parish Council Final Accounts Year Ended 31 March 2020 are approved. All in favour.
- 20/045 Annual Governance and Accountability Return Year Ended 31 March 2020**
To approve and sign **Section 1** of the Annual Governance Statement by resolution.
AGAR circulated. Confirmation of Statements.
RESOLVED: That the Parish Council approve and sign Section 1 of the Annual Governance Statement year ended 31 March 2020. All in favour. Chairman signed Section 1 outside of the meeting due to Covid 19 legislation.
- 20/046 Annual Governance and Accountability Return Year Ended 31 March 2020**
To approve and sign **Section 2** of the Accounting Statements year ended 31 March 20 by resolution.
AGAR circulated. Confirmation of Statements.
RESOLVED: That the Parish Council approve and sign Section 2 of the Accounting Statements year ended 31 March 2020. All in favour. Chairman signed Section 2 outside of the meeting due to Covid 19 legislation.
- 20/047 Information Exchange/Communication Received/Next Agenda Items Only**
For note and comment.
- Re-open of Playground/Outside Equipment. Cllr Mundy-Gill to undertake risk assessment before the park/outside equipment is open. Clerk to draft temporary signage for printing by Paul Clark Printing Ltd.
 - Memorial for the late Marlene Broomfield
 - Sports and Recreation Ground - revised structure, activities and plans.
- 20/048 Date and time of next meeting.**
- Thursday 6th August at 7.00 pm via Zoom**

The meeting closed at 9.30 pm