

GREAT YELDHAM PARISH COUNCIL Clerks Report – as at 30th September 2021

Agenda Item 21/154

No.	Date	Agenda item / issue / document	Action taken/ required/ proposed	Latest update	Date concluded
1	07/07/2016	Adopt a BT Payphone	Transfer ownership completed August 2020.	STATUS: Kiosk painted. Window frames to be replaced – on order.	
2	21/01/2017	Nuns Walk Development 18/00312/FUL	Application submitted for 33 new dwellings. Validated 27/02/18	STATUS: Development in process. Representative to update progress at PC meeting on 07/10/21.	
3	06/04/2017	Vehicle activated signs - Speed survey report completed.	Request made for re-location of VAS on Poole St to more central location Church Road or High St.	STATUS: Speed surveys location confirmed 27/10/20. BLHP update as at 24/06/21 The Site meets the recommended speeds for a VAS however there is not an appropriate location on site to be able to sight this. Parish have now requested new locations, surveys will be undertaken once COVID restrictions are lifted.	Review <u>21/22</u>
4	07/02/19	Disused Railway Station	Land Registry search completed: No registered estate, caution against first registration or application for first registration is shown on the index map in relation to the property. No records help in respect of the property. Advice by solicitors: the only way of getting the property registered in the PC's name via an adverse possession claim. Solicitors do not think that this would be successful.	No Update A Corder-Birch has agreed to supply the wording/photo's etc of the railway site. Public Information Boards being investigated. Clerk to investigate supplier for Information Board. Unspent grant returned to BDC. Board to be re-sited on footpath – check with ECC	
5	13/09/18	Community Special Constables	PC agreed to apply for 2/3 CSC, up to 2 year timescale. Special Constable Duty Allowances/Mileage (£1000/yr based on average officer working of 500hrs/yr) - £2/3k 2020/21 budget. May also incur additional costs for recruitment and equipment	No update.	
6	13/09/18	The Slipe – Removal of Caravans and Out Buildings	Enforcement Notice prepared by BDC Legal Department	No update. Letter sent to Cllr Spray 14/09/20 re concerns re EN and delay in direct action No response received to date.	
7	05/03/20	Cemetery Car Park	Contractor: A Oakenfull Groundworks Ltd	STATUS: Works commenced, groundwork completed, awaiting rail post to be installed, supply issue with wood.	

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8	10/06/20	ROSPA Play Inspection Report	<ul style="list-style-type: none"> Holes/Shrinkage to Wetpour Play Park entrance gate – spring needs replacing Basket Ball Post - Surface has unintended weeds. Basketball Posts x 2 Backboards Boards Cracked. Skatepark – surface cracking 	<p>STATUS: Additional materials received to complete repairs. Repairs still in progress.</p> <p>On order 03/08/21</p> <p>Weeds need to be removed</p>	
9	06/08/20	Memorial for late M Broomfield 20-057	<ul style="list-style-type: none"> £420.00 collected to date. PC to contribute £500 to memorial. 	<p>STATUS: Lectern Display delivered, contractor to be appointed for installation.</p>	
10	06/08/20	Sports & Recreation Round 20-059	Clerk to write to BDC Section 106 Team to seek confirmation of amount available from planning application 11/00067/FUL	<p>STATUS: Plan/photo's of area to be submitted to BDC (Cllr Burr). Delay in equipment due to supplier delays ETA Sept/Oct.</p>	
11	25/01/21	Barclays Bank Mandate	Confirmation received that Bank Mandate has been processed.	<p>COMPLETED: Online banking authorisation approved.</p>	29/09/21
12	04/05/21	AGAR	Completed	<p>COMPLETED: No matters giving cause for concern that relevant legislation and regulatory requirements have not been met' Notice placed on website.</p>	27/09/21
13	04/05/21	Amenity Refuse Vehicle (min 21/042)	Clerk to book Amenity Refuse Vehicle in October for 4-hours at a cost of 279.55 plus VAT £55.91.	<p>STATUS: Amenity vehicle booked 30th October 2021 from 9.00 – 1.00pm 3 stops. Advertised Website/Facebook/Noticeboard</p>	27/09/21
14	01/07/21	Plaque on Jubilee Oak (min 21-092)	Clerk to source different types	<p>STATUS: Bronze plaque selected. On order</p>	
15	01/07/21	Notice Board (min 21/094)	Mendip Notice Board Double Sided with Header (36 A4) £2499.00	<p>STATUS: On order - 4 week lead in time proof /specifications confirmed 27/09/21.</p>	
16	01/07/21	Dog Bag Dispenser (min 21/101)	Dispenser ordered from Wybone £348.38 (incl VAT). Handyman to install once received.	<p>STATUS: Received 28/09/21. Handyman to install.</p>	
17	05/08/21	Zebra Crossing – North Road (min 21/111)	Communication received from resident requesting that the Parish Council consider	<p>STATUS: Essex Highways and the Local Highways Panel responsible for highway</p>	

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			the installation of a zebra crossing on North Street.	projects. Parish Clerk to contact Essex Highways to enquire about criteria.	
18	05/08/21	Land adjacent to 15-20 Leather Lane (min 21/112)	Communication received from resident requesting that the Parish Council consider cutting back the overgrown vegetation on common land adjacent to 15-20 Leather Lane (correspondence circa). Chairman inspected site and reported that the pathway is clear but the land itself is overgrown with mature trees and shrubs..	STATUS: Chairman to liaise with Handyman on whether some of the vegetation can be trimmed back.	
19	05/08/21	First Aid Training (min 21/117)	Investigate first aid training course for members of the Parish Council and parishioners to enable the community to deal with first aid emergencies.	STATUS: First Response selected, £550 set aside in Reserves. Cllr Theobald to organise date/venue.	
20	02/09/21	Land Notice - Bowtells Meadow (min 21/133)	Acceptance Notice signed by Chairman sent 28/09/21	Solicitor will need to be appointed to complete the transfer of land by the occupation of the 16th dwelling on site.	
21	28/09/21	Litter Bin near cemetery lay-by	Disappeared. Reported to Braintree District Council	STATUS: Replacement ordered and will be installed as soon as is possible.	

ECC – Highways

26/05/21	Village Sign / Reduce Your Speed (from Castle Hedingham)	Damaged sign	Ref 3533278. Status: Defect to be considered for repair as part of the planned maintenance programme.	
26/05/21	Block paving Whitlock Drive small green	Paving covered in moss	Reported Ref No. 2718325. A defect has been identified, the issue will be programmed for repair according to how we prioritise highway issues.	
26/05/21	'One Way' signs Whitlock Drive small green/roundabout	To reinstate 2 x 'One Way' signs	Reported Ref No 3571469. the issue will be programmed for repair according to how we prioritise highway issues.	
25/01/20	Footpath 25 Defective Bridge	2698817 and 2698130	Last updated: 02/09/21 Status: We've investigated and assessed this issue, and we're scheduling work to be carried out	
30/09/20	PROW Footpath 25 Poole St/ Larks Farm	Ref 2681976	Last updated: 02/03/21 Status: We have carried out an initial assessment of this issue. We will check it again during our next scheduled inspection of the location to	

			determine what, if any, further action may be necessary.	
26/02/20	Light Bollard - High Street RB02L (187273) RB03L (1087271)	Missing/Lights out on island	Reported again 02/03/21 20536303 Ref. 20475840. This Refuge Beacon has a known fault, we will attend to fix this light as quickly as possible.. It may take us some time to get to it on our list of pending repair jobs.	
26/02/20	Footpath19 (6/7 Little Hyde Road)	Overgrown Vegetation	Ref. 2656602. No update 30/06/21 This issue will be monitored through future scheduled inspections to see if the situation has changed. This may result in its current prioritisation being altered.	
09/07/19	Churchfields Access Bridge to 17-20a Churchfields, North Road	Considerable drop down to the river – safety barrier needs to be erected. Concerns ground work is crumbling underneath pathway	No update 30/06/21. Ref 2632322. Inspection has prioritised it as not as serious as some of the other defects ECC are aware of, it has been recorded and will be considered when planning future works in the area. It will be monitored through future scheduled inspections to see if it has worsened.	
	Vehicle Activate Sign A1017 nr Cemetery	Defective.	Ref: 2739492. Reported again 2742311	
	Blooms Lane PROW 39-31	Fallen Tree	Ref: 2737699 An inspector will carry out an initial assessment determine the next appropriate action, which may include a site visit.	
	North Road near Duncan Rise	Dead Tree	Ref: 2738980 An inspector will carry out an initial assessment determine the next appropriate action, which may include a site visit.	