

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a re basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Great Yeldham Parish Council**

County area (local councils and parish meetings only): **Essex**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **Tracy Wigmore - Parish Clerk/RFO**

Date: **03/05/2022**

	£	£
Balance per bank statements as at 31/3/22:		
Current Account	56,972.99	
Savings Account	9.58	
	<hr/>	56,982.6
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)		
	103781	(520.00)
[add more lines if necessary]		
		<hr/>
Add: any un-banked cash as at 31/3/22		(520.00)
Memorial Fees	150.0	
		<hr/>
		150.0
Net balances as at 31/3/22 (Box 8)		<hr/> <hr/> 56,612.6