

GREAT YELDHAM PARISH COUNCIL
Minutes of the Parish Council Meeting held on
Thursday 2nd March 2023 at 7.30pm, Reading Room, Gt Yeldham

Present: Cllr Philip Rawlinson (Chairman)
 Cllr John Marks (Vice-Chairman)
 Cllr Georgina Burr
 Cllr Anne Burrows
 Cllr Phil King
 Cllr Mark Lovell
 Cllr Barry Sargeant.
 Cllr Bikaramjit Singh
 Cllr Gary Theobald

In attendance: Tracy Wigmore (Parish Clerk)
 1 member of the public present.

23/039 Welcome and apologies for absence.
 None received.

23/040 Declarations of Interest.
 Cllrs Marks, King and Lovell declared a non-pecuniary interest at item 23/046. Men's Shed. Cllrs Rawlinson, Lovell, Burr, Burrows, Singh, Theobald declared a non-pecuniary interest at item 23/049 Sports and Recreation Ground.

23/041 To approve the minutes of the Parish Council
 Amendment to minute no. 23/028 Men's Shed. **Delete** 'Works for electrical wiring and benches have been put on hold until planning approved, decision expected mid-March'
Replace with 'Works for electrical wiring and benches in progress.' *Planning decision expected mid-March.*
RESOLVED that the minutes of meeting held on 2nd February 2023 were a correct record. All in favour. Chairman signed the minutes.

23/042 Public Participation Session with respect to items on the agenda and other matters of mutual interest.
 Resident from Peel Court raised concerns regarding the junction exiting from Peel Court onto the 1017 High Street, layby opposite the Post Office. Vehicles are parking on the pathway when the lay by is full which restricts the view of oncoming traffic. Very dangerous when exiting need to edge out very slowing, resident has already been involved in a collision when trying to exit. Would like to know if anything can be taken to restrict vehicles parking on the pathway. Chairman reported that the land was owned by ECC Highways which restricts action by the PC and the North Essex Parking Partnership. Ideas suggested included the placement of big planters or installation of bollards. The Parish Council would contact ECC to enquire whether a solution can be found and approach the Local Highways Panel. Resident to email photographs to clerk.

23/043 Invitation to Cllr Peter Schwier, Essex County Council (ECC) and Cllr Richard van Dulken, Braintree District Council (BDC) to address the meeting on matters of mutual interest.

Cllr Van Dulken

- Councillors' Community Grants £400 grant awarded to Men's Shed, if planning permission not given the grant will need to be paid back.

- Proposed Pedestrian Path Linking Strawberry Fields to Recreation Ground – Planning Department liaising with ECC with a view to agreeing the next steps.
- Budget 2023/24 - approved on 20th Feb: 2.5% increase on Council Tax. In addition the £2.5 million allocated towards the A120 Millennium Way slips project would be reallocated after an unsuccessful bid to central government's Levelling Up Round 2 Fund. The allocation will be repurposed, 55,000 CT payers will receive £25.00 back which equates to a 11% reduction on a Council Tax Band D property; £1m on activities, projects and organisation that will help the financial crisis, personal loans, Community360 initiatives. The Government's £25 New Home dividend paid to councils for every new house built will be set aside for infrastructure activities.
- Green Bins – The decision to implement charging or not will be made at the Cabinet meeting in 2 weeks' time. Charges will offset the rising costs of fuel, vehicles and wages.
- Recycling Centres: from 13th March there will be a 9-month trial booking system for cars/vans, similar to Haverhill and Sudbury.

Cllr Peter Schwier
Apologies received.

23/044 **Planning Applications – Received as at 23/02/23**

23/00150/FUL Change of use of land and retention of 2 No. storage containers for the use by the Gt Yeldham Men's Shed project. Sports Ground Toppesfield Road Great Yeldham Essex CO9 4HB.

RESOLVED that the Parish Council Supports the application.

23/00260/FUL Siting of 1 No. storage containers for the use by the Gt Yeldham Men's Shed project. Sports Ground Toppesfield Road Great Yeldham Essex CO9 4HB.

RESOLVED that the Parish Council Supports the application.

23/045 **Planning Decisions as at 23/02/23**

22/00552/HH Retention of 1.8m boundary fence adjacent to highway. Canie Hall, Toppesfield Road. **PENDING**

22/01781/HH Retention of single storey rear extension to outbuilding | Canie Hall Toppesfield Road. **PENDING**

22/02520/HH Erection of two storey side extension. 25 Market Grove. **REFUSED**

23/00129/DAC Application for approval of details as reserved by conditions 4 and 5 of approved application 22/02196/HH. Brook Farmhouse Tilbury Road Great Yeldham.

GRANTED

22/03171/HH Proposed single storey rear extension Roosters 17 Butlers Way Great Yeldham. **GRANTED**

22/02812/TPOCON Notice of intent to carry out works to trees in a conservation Area: Yew (T1) Crown reduction of 1.5 metres. Oak House, Church Rd. **PENDING**

22/03455/FUL Erection of No.2 two storey two-bedroom semidetached houses Land South Of, 4 Little Hyde Close, Great Yeldham. **PENDING**

23/046 **Great Yeldham Men's Shed (GYMS)**

Update by Cllr Lovell.

- Electrics completed; benches almost finished.
- Generator will hopefully be purchased before the end of March. There is a risk that if planning permission is not granted before the 31st March, the project will need to repay a grant of £1,000 back to the locality fund. The PC are unable to purchase the generator until a planning decision is made as not financially prudent. Cllr Rawlinson stated that he would attend the Planning Committee to feedback decision asap.

Volunteers are prepared to make up the shortfall. If permission granted before the 31st March, with PC approval the generator can be purchased subject to the PC's procurement policy. The PC considered 4 quotes for the generator (previous circu.): Quote 1 with trolley £6650.40, Quote 2 with trolley £6679.00, Quote 3 no trolley £6641.00, Quote 4 no trolley £6429.58. The preferred supplier was Quote 1 from Stephill (the manufacturer)

- The project has appointed a chairman but are still seeking a secretary. Hand over date will be discussed at the next meeting. 72 members have signed up to the project.

RESOLVED: that the Parish Council approve the purchase of the generator subject to Planning Permission. That the preferred supplier for the generator purchase is Stephill at £6650.40. Proposed: Cllr Sargeant. Seconded: Theobald. All in favour.

23/047 Bowtells' Meadow

Cllr Theobald reported that the groups met on 16th February to discuss design details of play equipment and the enhancement of the meadow. Outline proposals will be published in the 4VM/website for feedback. Discussions are taking place with St Andrews School, on how they might be involved i.e. planting/maintaining part of the meadow.

For note.

23/048 Winter Salt/Salt Spreader/Salt Bins

Cllr Sargeant confirmed he will continue with current arrangements for storing the winter salt, replenishing salt bins and salting the pathway from the school to Toppesfield Road junction. Plenty of salt held for this year and the bins have recently been restocked. The current spreader has deteriorated and split on the bottom and needs replacing, using a shovel is not efficient. Quotes range from £130- £330 depending on size and capacity.

RESOLVED: that the Parish Council purchase a new salt spreader, maximum expenditure £350.00. Proposed: Cllr Burr. Seconded: Cllr Theobald. All in favour.

23/049 Sports and Recreation Ground

The annual report of the Sports Ground Management Committee was circulated along with a request for a grant of £4,000 towards operating costs. Cllr Lovell reported that the storage shed roof required replacing due to damage. The meeting was informed that £4,000 had been set aside in Reserves. The PC considered 4 quotes (previously circu): Quote 1 £2,385, Quote 2 £5,480, Quote 3 £4,080, Quote 4 £4,500. A general discussion was held on the quotes and the scope of works required: stage 1 roof replacement, stage 2 UPVC soffits, fascias, and bargeboards replacement. It was proposed that Quote 1 was the preferred supplier. Decision on stage 2 works to be made once 1st stage completed.

RESOLVED: that the Parish Council approve the replacement of the Shed Roof, the preferred supplier for works was Red Fox Fencing and Landscaping at £2,835. If works progress to Stage 2, preferred supplier Quote 2 (part 2) at £1,475 Proposed Cllr Singh. Seconded: Cllr Marks. All in favour

23/050 Clerks Report

Councillors to review actions list, update and report progress to date (Rpt circu).

Handyman works:

- Steps beside Peel Court (footpath off layby)– sweep and remove dirt/leaves.
- North Road - weeds (railings beside the river) opposite the Nisa shop – to be removed.

Pavilion – paint job only part completed because of the high internal walls. Community Pay Back team not able to complete as not permitted to use scaffolding due to health & Safety implications. Cllr Sargeant stated that he had a scaffold tower that could be borrowed. May need to appoint contractor to complete the job, need to obtain quotes.

For note.

- 23/051 To approve the monthly invoices and accounts due for payment** (Rpt circu).
The Clerk presented the list of payments. **RESOLVED: that payments be approved of £10,351.59. All in favour.** Cllrs Rawlinson and Burrows signed the Accounts for Payment.
- 23/052 Receipts and Payments for the period ending 28th February 2023** (Rpt circu).
The Clerk presented the Receipts and Payments report. There were no queries or comments **RESOLVED: That the report is approved. All in favour**
- 23/053 Information Exchange/Communication Received/Next Agenda Items Only**
- **Village Hub** - Post Office pleased with business, prescription service is growing, averaging 20-25 people attending the hub.
 - **Gt Yeldham Table Tennis Club** - 10 people attended the last meeting, looking to extend sessions but depends on the availability of the Reading Room. Third table ordered which will give capacity for 12 people to play. At one time. Dart Board request refer to RR Management Committee.
 - **Coronation Big Lunch** – Sunday 7th May 2023, 1.00 – 4.00pm. Next meeting scheduled for 03-03-23. Men's Shed have agreed to provide BBQ they would like to set up stalls. The Waggon and Horses to provide a bar, Church Café to provide T&C and Cake, local DJ booked and our local celebrity musician. There will be no free afternoon tea this year but residents can purchase refreshments or bring a picnic.
 - **Annual Parish Meeting** – date set for Thursday 6th April 2023 at 7.00 pm before the Parish Council meeting. (*Revised date: 13th April 2023*).
 - **Local Elections (District/Town/Parish) – Thursday 4th May 2023.** Braintree District Council are providing briefing sessions for candidates and agents in the Council Chamber, Causeway House, Bocking End, Braintree on the following dates: 1pm on Monday 6th March and 6pm on Thursday 9th March 2023. These briefings are in-person and open to anyone interested in standing as a candidate, or acting as the agent for a candidate, at this year's council elections. The main purpose will be to discuss the nomination process and how to complete a nomination form. (circu Let's Get It Right - Election Day 2023).
 - **Parish Council Elections** – all candidates, including existing Parish Councillors, must complete a nomination form if they wish to stand for election. Information to be published on the website and in the April edition of the 4VM. Nomination Forms for candidates must be hand delivered to Braintree District Council from the date of publication of the Notices of Election (district and parish) until 4pm on Tuesday 4 April 2023.
 - **UK Power Networks** – Receipt of Wayleave Agreement for works required at the Sports and Recreation Ground. Concerns raised regarding works outlined. Clerk to arrange a site visit with Cllrs Lovell, Theobald and the Tree Warden and UK Power Networks.
- 23/054 The next meeting of the Parish Council will be held on Thursday 6th April 2023 at 7.30 pm, Reading Room.** (*Revised date: 13th April 2023*).

Meeting closed at 8.45pm

Future Meeting Dates:

- Annual Parish Council Meeting - Thursday 11th May 2023 (Elections May 4th)
- Future dates to be agreed at the Annual Parish Council Meeting