

As at 31st October 2022

SUMMARY OF RECEIPTS AND PAYMENTS (CASH BOOK) 2022/23	Actual 2021/22	Precept/ Budget 2021/22	Actual to date 2022/23	%	BUDGET / PRECEPT 2022/23	BALANCE 2022/23	check figure
Receipts							
PRECEPT	46,275.00	46,275.00	49,386.00	100.00%	49,386.00	0.00	
Council Tax Surplus	637.00	637.00	0.00	0.00%	500.00	500.00	
Burial Grounds	7,995.00	3,500.00	4,180.00	119.43%	3,500.00	-680.00	
Contribution to 4 Villages Magazine	3,389.40	0.00	81.60	100.00%	3,000.00	2,918.40	
Bank interest	0.00	0.00	0.00	0.00%	0.00	0.00	
Street Cleaning (Braintree D C agency works)	1,756.21	1,750.00	1,808.90	0.00%	1,756.00	-52.90	
Other income	3,595.86	0.00	0.00	100.00%	0.00	0.00	
Events/ Projects/Donations	2,020.00	0.00	500.00	0.00%	0.00	-500.00	
Grants (Lottery - Jubilee Celebration)	0.00	0.00	7,940.00	100.00%	0.00	-7,940.00	
VAT Repayment	1,569.15	1,500.00	0.00	100.00%	4,000.00	4,000.00	
TOTAL RECEIPTS	67,237.62	53,662.00	63,896.50	102.82%	62,142.00	-1,754.50	-1,754.50
Payments (Administration)							
Staff Costs (Salary, PAYE, LGPS)	23,359.67	21,586.00	17,593.88	61.28%	28,709.00	11,115.12	
Payroll	90.00	180.00	45.00	25.00%	180.00	135.00	
Travel and Subsistence	195.65	100.00	0.00	0.00%	100.00	100.00	
Office Rent	3,408.08	3,146.00	1,572.96	50.00%	3,146.00	1,573.04	
Chairman's Allowance	0.00	100.00	0.00	0.00%	100.00	100.00	
Office Costs Telephone, Postage & Stationery	1,863.23	2,000.00	1,088.50	54.43%	2,000.00	911.50	
Insurance	2,090.74	2,000.00	2,007.80	87.68%	2,290.00	282.20	
Subscriptions & training	1,242.46	1,300.00	911.75	61.23%	1,489.00	577.25	
S137	33.00	25.00	25.00	0.00%	25.00	0.00	
Hire of Reading Room	128.00	250.00	108.00	43.20%	250.00	142.00	
Professional fees	0.00	500.00	0.00	0.00%	1,000.00	1,000.00	
Election day costs	0.00	200.00	0.00	0.00%	200.00	200.00	
4 Village Magazine Printing	5,309.00	1,000.00	3,464.00	230.93%	1,500.00	-1,964.00	
Website (maintenance/domain)	411.99	450.00	0.00	0.00%	450.00	450.00	
VAT Payments	473.20	0.00	188.61	0.00%	0.00	-188.61	
	38,605.02	32,837.00	27,005.50	65.17%	41,439.00	14,433.50	14,433.50
Payments (Running Costs)							
Donations & grants	0.00	0.00	0.00	0.00%	0.00	0.00	
Audit	565.00	600.00	580.00	96.67%	600.00	20.00	
S137 Payments	0.00	0.00	0.00	0.00%	0.00	0.00	
Grass Cutting Maintenance Contract	8,286.20	6,600.00	6,271.43	87.31%	7,183.00	911.57	
The Lawn burial ground costs	0.00	0.00	0.00	0.00%	0.00	0.00	
The Glades burial ground costs	0.00	0.00	0.00	0.00%	0.00	0.00	
Play area costs (Park/Skate/BMX)	1,117.00	1,500.00	430.17	28.68%	1,500.00	1,069.83	
Neighbourhood Plan	0.00	0.00	0.00	0.00%	0.00	0.00	
Emergency funding	0.00	0.00	0.00	0.00%	0.00	0.00	
Sports Ground Grant	5,000.00	4,000.00	0.00	0.00%	4,000.00	4,000.00	
General maintenance & equipment	2,165.92	2,000.00	1,061.59	53.08%	2,000.00	938.41	
Handyman	2,899.50	3,900.00	1,324.39	33.96%	3,900.00	2,575.61	
Electricity Supply	162.72	125.00	98.97	58.22%	170.00	71.03	
Events	1,604.95	1,700.00	0.00	0.00%	2,500.00	2,500.00	
Young People Activities	0.00	850.00	0.00	0.00%	850.00	850.00	
Community Defibrillator Consumables	448.63	100.00	0.00	0.00%	100.00	100.00	
Misc Approved Activities	529.55	500.00	302.07	0.00%	0.00	-302.07	
Sports & Recreation Ground Pest Control	0.00	450.00	0.00	0.00%	900.00	900.00	
Community Special Constables	0.00	0.00	0.00	0.00%	0.00	0.00	
VAT Payments	830.89	0.00	373.13	0.00	0.00	-373.13	
	23,610.36	22,325.00	10,441.75	44.05%	23,703.00	13,261.25	13,261.25
TOTAL PAYMENTS	62,215.38	55,162.00	37,447.25	57.49%	65,142.00	27,694.75	27,694.75
Ear Marked Reserves: Priority Projects							
Cemetery Car Park (c/f 18/19)	6,000.00	10,000.00	0.00	0.00%	0.00	0.00	
To meet 21/22 Budget Requirement	0.00	1,500.00	0.00	0.00%	0.00	0.00	
Layby Opposite Post Office (from 18/19)	0.00	1,500.00	0.00	0.00%	1,500.00	1,500.00	
Defibrillator	0.00	300.00	0.00	0.00%	0.00	0.00	
Election Costs (2024)	0.00	200.00	0.00	0.00%	400.00	400.00	
Play Park Re-Surface	0.00	15,000.00	0.00	0.00%	15,000.00	15,000.00	
Disused Railway Station - Display Boards	0.00	2,000.00	0.00	0.00%	2,000.00	2,000.00	
Youth Club Donation	0.00	150.00	0.00	0.00%	150.00	150.00	
Sports & Recreation Ground (min 19-101)	0.00	450.00	0.00	0.00%	0.00	0.00	
Big Jubilee Lunch/Becan Ceremony	0.00	0.00	568.32	0.00%	6,000.00	0.00	
Community Special Constables	0.00	2,000.00	0.00	0.00%	2,000.00	2,000.00	
Contribution towards Sports & Rec Ground							
Refurbishment Equipment/Matting	11,387.25	6,000.00	0.00	0.00%	0.00	0.00	
Storage Shed	0.00	4,000.00	0.00	0.00%	4,000.00	4,000.00	
First Aid Training (min 21/136)	0.00	550.00	550.00	0.00%	550.00	550.00	
Notice Board	2,499.00	2,500.00	0.00	0.00%	0.00	0.00	
VAT Payments	3,977.25	0.00	98.84	0.00%	0.00	-98.84	
Total Ear Marked Reserves	23,863.50	46,150.00	1,217.16	3.85%	31,600.00	30,382.84	25,501.16

Grants							
Grants (Lottery Jubilee/Mens Shed)	0.00	0.00	4,779.84	0.00%	7,940.00	3,160.16	
VAT Payments	0.00	0.00	395.44	0.00%	0.00	-395.44	
Total Grants	0.00	0.00	5,175.28	0.00%	7,940.00	2,764.72	
Burial Grounds							
Receipts	26,394.84	26,394.84	24,379.84	100.00%	24,379.84		
Less Payments	5,304.48	2,599.98	2,172.62	0.00%	3,000.00	(£3k allocated to Handyman/PC)	
Less VAT Payments	34.33	34.33	30.00	0.00%	30.00		
TOTAL BURIAL GROUNDS (Receipts - Expenditure)	21,056.03	23,760.53	22,177.22	103.88%	21,349.84	-827.38	
Summary			Actual		Forecast		
Opening Cash Balance as at 01/04/21	80,792.64	80,792.64	56,612.57		56,612.57		
Add Receipts	67,237.62	53,662.00	63,896.50		62,142.00		
Less Payments	62,215.38	55,162.00	37,447.25		65,142.00		
Less Ear Marked Reserves (Priority Projects)	23,863.50	46,150.00	1,217.16		31,600.00		
Less Grants	0.00	0.00	5,175.28		7,940.00		
Less Burial Grounds	5,338.81	21,056.03	2,202.62		18,056.03		
Closing Cash Balance	56,612.57	12,086.61	74,466.76		3,956.54		
RESERVES							
BURIAL GROUNDS (Receipts - Expenditure)			22,177.22				
Balance			52,289.54				