

GREAT YELDHAM PARISH COUNCIL

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Chairman: Mr Philip Rawlinson

Parish Clerk: Tracy Wigmore

Office Opening hours: Tuesday, Wednesday, Thursday (10.30 am – 1.30 pm)



31st August 2023

To: Members of Great Yeldham Parish Council

You are hereby summoned to attend the meeting of Great Yeldham Parish Council on **Thursday 7th September 2023 at 7.30pm** for the purpose of transacting the business according to the below Agenda. Please contact the Parish Clerk for joining instructions.

Tracy Wigmore - Parish Clerk

INFORMATION FOR MEMBERS: Declarations of Disclosable Pecuniary Interest, Other Pecuniary Interest or Non- Pecuniary Interest: Any member with a Disclosable Pecuniary Interest or other Pecuniary Interest to indicate in accordance with the Code of Conduct. Such Member must not participate in any discussion of the matter in which they have declared a Disclosable Pecuniary Interest or Other Pecuniary Interest or participate in any vote, or further vote, taken on the matter at the meeting. The Member must withdraw from the meeting room unless the Member has received a dispensation from the Monitoring Officer.

23/125	Welcome and to receive apologies for absence.	Chairman
23/126	Declarations of Interest. To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the agenda.	Decision
23/127	To approve the minutes of the Parish Council meeting held on 6th July 2023.	Decision
23/128	Public Participation Session with respect to items on the agenda and other matters of mutual interest. Please note: The maximum time allowed for this item is 10 minutes but may be extended at the discretion of the Chairman.	Chairman
23/129	Invitation to Cllr Peter Schwier, Essex County Council and Cllr Richard van Dulken, Braintree District Council to address the meeting on matters of mutual interest. The maximum time allowed for this item is 10 minutes but may be extended at the discretion of the Chairman.	Chairman
23/130	Planning Applications – Received as at 30/08/23	Decision
	23/02030/HH & 23/02031/LBC Upgrading insulation and retiling kitchen roof, rebuilding kitchen gable end wall; upgrading insulation and alterations to porch roof, replacement of modern single glazed doors and windows in kitchen and rear gable with new Slimline double glazed joinery. The Rookery , Poole Street, Gt Yeldham https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RZ301OBFL9000	
	23/02142/TPO Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - 23/2011. Ash (T1) To Remove the large lead that grows towards the house. Reduce the height by 4 m. Crown lift over the neighbour's shed for 3 m of clearance and over the playing field for 2.5m of clearance.This tree has a large injury at the lower main union.	

	Ash (T2) Height reduction of 4 m. This tree has dropped 3 or 4 large branches recently, it wants to be reduced out of the wind throw to reduce further risk. Birch House , Toppesfield Road, Great Yeldham https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RZU8J3BFLIX00	
23/131	Planning Decisions -To note any decisions received as at 30/08/23. 22/00552/HH Retention of 1.8m boundary fence adjacent to highway. Canie Hall, Toppesfield Road. PENDING 22/01781/HH Retention of single storey rear extension to outbuilding Canie Hall Toppesfield Road. PENDING 22/02812/TPOCON Notice of intent to carry out works to trees in a conservation Area: Yew (T1) Crown reduction of 1.5 metres. Oak House, Church Rd. PENDING 23/01028/OUT Outline planning application with all matters reserved for the erection of 1240 Sqm of B1, B2 and B8 commercial space with associated parking. Great Yeldham Water Treatment Works, Hedingham Road, Great Yeldham. PENDING 23/01164/HH & 23/01165/LBC Replacement single storey rear extension and remedial works to east elevation wall. Internal alterations and new ridge lantern. Replacement of the rear porch roof and rear gable windows. The Rookery , Poole Street, Great Yeldham. WITHDRAWN 23/01457/FUL & 23/01458/LBC Proposed works to include: New balustrade and doors to the front and rear external area. New festoon with timber posts to the rear external area with new flooring. Upgrade flooring to internal ground floor areas. Removal of stud walls and existing bar to be cut back. New bar & back fitting to existing position The Three Bottles , Leather Lane, Great Yeldham. REFUSED	Information
23/132	Wildflower Area – Whitlock Drive (small green) To review feedback received from Whitlock residents on whether to allocate space on the small green for a wildflower area. (rpt circu).	Decision
23/133	Gt Yeldham Men’s Shed Update Report. For note and comment.	Information
23/134	Bowtells Meadow Update Report on progress towards plans to improve the open space. (Discussion on transfer requirements to be taken at item 23/141. For note and comment.	Information
23/135	Kernos Centre, Sudbury – Donation Request Communication received from the Kernos Centre in Friars Street, Sudbury, Suffolk asking for a donation towards their counselling service (letter circu).	Decision
23/136	Clerks Report Councillors to review actions list, update and report progress to date (Rpt circu). For note and comment.	Information
23/137	To approve the monthly invoices and accounts due for payment. (Rpt circu). Accounts for Payment Report to be circulated prior to the meeting.	Decision
23/138	Receipts and Payments for the period ending 31st August 2023 (rpt circu.). To approve the statement of receipts and payments.	Decision
23/139	Information Exchange/Communication Received/Next Agenda Items Only For note and comment. <ul style="list-style-type: none"> Grass Cutting Contract ends 31st March 2024. Review contract specification and scope of works for period 1st April 2024 – 31st March 2027 for tender end September 	Information

- Parish Precept 2024/25, priority areas/projects for 2024/25 to be submitted to the Finance Working Group by mid October for consideration.
- Christmas Tree 2023

23/140	Public Bodies (Admission to Meetings) Act 1960. Exclusion of the press and the public.	Decision
	In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to RESOLVE that the press and public be excluded from the meeting during consideration of the item 23/141 owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.	
23/141	Transfer of Bowtells Meadow to Great Yeldham Parish Council, S106 Agreement relating to the South West side of Church Road, Gt Yeldham, Essex dated 14th January 2020	Decision
	To review legal requirements and, if in agreement, the signing of the Transfer of Registered Title EX639548 for Land on the west side of North Road, Great Yeldham (known as Bowtells Meadow) from Dale & Gray to Great Yeldham Parish Council.	
23/142	Public Bodies (Admission to Meetings) Act 1960 Re-admittance of the press and the public.	Information
23/143	Date and time of next meeting	Decision
	The next meeting of the Parish Council will be held on 5 th October 2023 at 7.30pm.	

Future Dates:

- Thursday 2nd November 2023
- Thursday 7th December 2023
- January 2024 - no meeting (unless required to set the precept)
- Thursday 1st February 2024
- Thursday 2nd March 2024