

5th October 2023

| SUMMARY OF RECEIPTS AND PAYMENTS (CASH BOOK) 2022/23 | Actual 2022/23   | Precept/ Budget 2022/23 | Actual to date 2023/24 | %              | BUDGET / PRECEPT 2023/24 | BALANCE 2023/24  | check figure     |
|--|------------------|-------------------------|------------------------|----------------|--------------------------|------------------|------------------|
| <b>Receipts</b>                                      |                  |                         |                        |                |                          |                  |                  |
| PRECEPT  | 49,386.00        | 49,386.00               | 53,296.00              | 100.00%        | 53,296.00                | 0.00             |                  |
| Council Tax Surplus                                  | 0.00             | 500.00                  | 0.00                   | 0.00%          | 0.00                     | 0.00             |                  |
| Savings Account Interest                             | 0.02             | 0.00                    | 0.05                   | 0.00%          | 0.00                     | -0.05            |                  |
| Burial Grounds                                       | 6,265.00         | 3,500.00                | 6,859.50               | 195.99%        | 3,500.00                 | -3,359.50        |                  |
| Contribution to 4 Villages Magazine                  | 3,274.56         | 3,000.00                | 0.00                   | 100.00%        | 3,000.00                 | 3,000.00         |                  |
| Bank interest  | 0.00             | 0.00                    | 0.00                   | 0.00%          | 0.00                     | 0.00             |                  |
| Street Cleaning (Braintree D C agency works)         | 1,808.90         | 1,756.00                | 1,808.90               | 0.00%          | 1,212.00                 | -596.90          |                  |
| Grants (Gt Yeldham Men's Shed)                       | 13,900.00        | 0.00                    | 1,025.00               | 100.00%        | 0.00                     | -1,025.00        |                  |
| Events/ Projects/Donations                           | 642.60           | 0.00                    | 0.00                   | 0.00%          | 0.00                     | 0.00             |                  |
| Grants (Lottery - Coronation Celebration)            | 2,940.00         | 0.00                    | 2,400.00               | 100.00%        | 0.00                     | -2,400.00        |                  |
| VAT Repayment  | 5,315.67         | 4,000.00                | 0.00                   | 100.00%        | 1,500.00                 | 1,500.00         |                  |
| <b>TOTAL RECEIPTS</b>                                | <b>83,532.75</b> | <b>62,142.00</b>        | <b>65,389.45</b>       | <b>104.61%</b> | <b>62,508.00</b>         | <b>-2,881.45</b> | <b>-2,881.45</b> |
| <b>Payments (Administration)</b>                     |                  |                         |                        |                |                          |                  |                  |
| Staff Costs (Salary, PAYE, LGPS)                     | 29,072.20        | 28,709.00               | 15,703.12              | 54.59%         | 28,765.00                | 13,061.88        |                  |
| Payroll  | 99.00            | 180.00                  | 108.00                 | 50.00%         | 216.00                   | 108.00           |                  |
| Travel and Subsistence                               | 0.00             | 100.00                  | 0.00                   | 0.00%          | 50.00                    | 50.00            |                  |
| Office Rent  | 3,145.92         | 3,146.00                | 1,310.80               | 41.67%         | 3,146.00                 | 1,835.20         |                  |
| Chairman's Allowance                                 | 0.00             | 100.00                  | 0.00                   | 0.00%          | 50.00                    | 50.00            |                  |
| Office Costs Telephone, Postage & Stationery         | 1,872.04         | 2,000.00                | 911.57                 | 39.63%         | 2,300.00                 | 1,388.43         |                  |
| Insurance  | 2,063.80         | 2,290.00                | 2,423.50               | 100.98%        | 2,400.00                 | -23.50           |                  |
| Subscriptions & training                             | 1,092.15         | 1,489.00                | 934.67                 | 58.42%         | 1,600.00                 | 665.33           |                  |
| £137   | 25.00            | 25.00                   | 0.00                   | 0.00%          | 25.00                    | 25.00            |                  |
| Hire of Reading Room/Post Office Services            | 350.00           | 250.00                  | 481.00                 | 35.37%         | 1,360.00                 | 879.00           |                  |
| Professional fees                                    | 0.00             | 1,000.00                | 0.00                   | 0.00%          | 1,000.00                 | 1,000.00         |                  |
| Election day costs                                   | 0.00             | 200.00                  | 0.00                   | 0.00%          | 200.00                   | 200.00           |                  |
| 4 Village Magazine Printing                          | 5,754.00         | 1,500.00                | 2,709.00               | 98.51%         | 2,750.00                 | 41.00            |                  |
| Website (maintenance/domain)                         | 440.00           | 450.00                  | 0.00                   | 0.00%          | 500.00                   | 500.00           |                  |
| VAT Payments   | 426.70           | 0.00                    | 160.55                 | 0.00%          | 0.00                     | -160.55          |                  |
|  | <b>44,340.81</b> | <b>41,439.00</b>        | <b>24,742.21</b>       | <b>55.77%</b>  | <b>44,362.00</b>         | <b>19,619.79</b> | <b>19,619.79</b> |
| <b>Payments (Running Costs)</b>                      |                  |                         |                        |                |                          |                  |                  |
| Donations & grants                                   | 500.00           | 0.00                    | 0.00                   | 0.00%          | 0.00                     | 0.00             |                  |
| Audit  | 580.00           | 600.00                  | 280.00                 | 42.42%         | 660.00                   | 380.00           |                  |
| £137 Payments  | 0.00             | 0.00                    | 0.00                   | 0.00%          | 0.00                     | 0.00             |                  |
| Grass Cutting Maintenance Contract/Bowtells Meadow   | 7,290.27         | 7,183.00                | 4,146.53               | 33.69%         | 12,307.00                | 8,160.47         |                  |
| The Lawn burial ground costs                         | 0.00             | 0.00                    | 0.00                   | 0.00%          | 0.00                     | 0.00             |                  |
| The Glades burial ground costs                       | 0.00             | 0.00                    | 0.00                   | 0.00%          | 0.00                     | 0.00             |                  |
| Play area costs (Park/Skate/BMX)                     | 760.17           | 1,500.00                | 254.94                 | 17.00%         | 1,500.00                 | 1,245.06         |                  |
| Neighbourhood Plan                                   | 0.00             | 0.00                    | 0.00                   | 0.00%          | 0.00                     | 0.00             |                  |
| Emergency funding                                    | 0.00             | 0.00                    | 0.00                   | 0.00%          | 0.00                     | 0.00             |                  |
| Sports Ground Grant                                  | 4,000.00         | 4,000.00                | 0.00                   | 0.00%          | 4,000.00                 | 4,000.00         |                  |
| General maintenance & equipment                      | 1,910.69         | 2,000.00                | 871.00                 | 43.55%         | 2,000.00                 | 1,129.00         |                  |
| Handyman   | 2,323.78         | 3,900.00                | 869.38                 | 22.29%         | 3,900.00                 | 3,030.62         |                  |
| Electricity Supply                                   | 197.39           | 170.00                  | 0.25                   | 0.06%          | 444.00                   | 443.75           |                  |
| Events   | 116.98           | 2,500.00                | 0.00                   | 0.00%          | 250.00                   | 250.00           |                  |
| Young People Activities                              | 0.00             | 850.00                  | 0.00                   | 0.00%          | 500.00                   | 500.00           |                  |
| Community Defibrillator Consumables                  | 135.00           | 100.00                  | 0.00                   | 0.00%          | 135.00                   | 135.00           |                  |
| Misc. Approved Activities                            | 914.49           | 0.00                    | 300.00                 | 0.00%          | 0.00                     | -300.00          |                  |
| Sports & Recreation Ground Pest Control              | 0.00             | 900.00                  | 0.00                   | 0.00%          | 450.00                   | 450.00           |                  |
| Community Special Constables                         | 0.00             | 0.00                    | 0.00                   | 0.00%          | 0.00                     | 0.00             |                  |
| VAT Payments   | 476.17           | 0.00                    | 281.18                 | 0.00           | 0.00                     | -281.18          |                  |
|  | <b>19,204.94</b> | <b>23,703.00</b>        | <b>7,003.28</b>        | <b>26.79%</b>  | <b>26,146.00</b>         | <b>19,142.72</b> | <b>19,142.72</b> |
| <b>TOTAL PAYMENTS</b>                                | <b>63,545.75</b> | <b>65,142.00</b>        | <b>31,745.49</b>       | <b>45.02%</b>  | <b>70,508.00</b>         | <b>38,762.51</b> | <b>38,762.51</b> |
| <b>Ear Marked Reserves: Priority Projects</b>        |                  |                         |                        |                |                          |                  |                  |
| Cemetery Car Park (c/f 18/19)                        | 0.00             | 0.00                    | 0.00                   | 0.00%          | 0.00                     | 0.00             |                  |
| To meet 21/22 Budget Requirement                     | 0.00             | 0.00                    | 0.00                   | 0.00%          | 0.00                     | 0.00             |                  |
| Layby Opposite Post Office (from 18/19)              | 0.00             | 1,500.00                | 0.00                   | 0.00%          | 1,500.00                 | 1,500.00         |                  |
| Defibrillator  | 0.00             | 0.00                    | 0.00                   | 0.00%          | 0.00                     | 0.00             |                  |
| Election Costs (2026/27)                             | 0.00             | 400.00                  | 0.00                   | 0.00%          | 0.00                     | 0.00             |                  |
| Play Park Re-Surface                                 | 0.00             | 15,000.00               | 0.00                   | 0.00%          | 15,000.00                | 15,000.00        |                  |
| Disused Railway Station - Display Boards             | 0.00             | 2,000.00                | 0.00                   | 0.00%          | 2,000.00                 | 2,000.00         |                  |
| Youth Club Donation                                  | 27.94            | 150.00                  | 0.00                   | 0.00%          | 150.00                   | 150.00           |                  |
| Sports & Recreation Ground (min 19-101)              | 0.00             | 0.00                    | 0.00                   | 0.00%          | 0.00                     | 0.00             |                  |
| Coronation Big Lunch                                 | 4,008.51         | 5,725.00                | 1,977.75               | 98.89%         | 2,000.00                 | 22.25            |                  |
| Table Tennis Equipment (min23-011)                   | 275.00           | 275.00                  | 0.00                   | 0.00%          | 0.00                     | 0.00             |                  |
| Post Office Services - Hire of RR (min22/175)        | 508.00           | 800.00                  | 0.00                   | 0.00%          | 0.00                     | 0.00             |                  |
| Community Special Constables                         | 0.00             | 2,000.00                | 0.00                   | 0.00%          | 2,000.00                 | 2,000.00         |                  |
| Storage Shed   | 0.00             | 4,000.00                | 2,510.00               | 0.00%          | 4,000.00                 | 1,490.00         |                  |
| First Aid Training (min 21/136)                      | 1,040.00         | 550.00                  | 0.00                   | 0.00%          | 0.00                     | 0.00             |                  |
| Notice Board   | 0.00             | 0.00                    | 0.00                   | 0.00%          | 0.00                     | 0.00             |                  |
| VAT Payments   | 103.98           | 0.00                    | 85.12                  | 0.00%          | 0.00                     | -85.12           |                  |
| <b>Total Ear Marked Reserves</b>                     | <b>5,963.43</b>  | <b>32,400.00</b>        | <b>4,572.87</b>        | <b>17.16%</b>  | <b>26,650.00</b>         | <b>22,077.13</b> | <b>22,077.13</b> |

|   |                  |                  |                  |               |                  |                              |  |
|---|------------------|------------------|------------------|---------------|------------------|------------------------------|--|
| <b>Grants</b>                                     |                  |                  |                  |               |                  |                              |  |
| Lottery Coronation Big Lunch                      | 7,696.56         | 16,840.00        | 2,399.98         | 100.00%       | 2,400.00         | 0.02                         |  |
| Men's Shed  |                  |                  | 1,400.00         | 13.77%        | 10,168.44        | 8,768.44                     |  |
| VAT Payments                                      | 479.24           | 0.00             | 475.81           | 0.00%         | 0.00             | -475.81                      |  |
| <b>Total Grants</b>                               | <b>7,696.56</b>  | <b>16,840.00</b> | <b>4,275.79</b>  | <b>0.00%</b>  | <b>12,568.44</b> | <b>8,292.65</b>              |  |
| <b>Burial Grounds</b>                             |                  |                  |                  |               |                  |                              |  |
| Receipts  | 26,614.84        | 26,614.84        | 27,132.73        | 100.00%       | 27,132.73        |                              |  |
| Less Payments                                     | 6,026.61         | 3,000.00         | 5,525.43         | 0.00%         | 3,000.00         | £3k allocated to Handyman/PC |  |
| Less VAT Payments                                 | 30.00            | 30.00            | 0.00             | 0.00%         | 0.00             |                              |  |
| <b>TOTAL BURIAL GROUNDS (Receipts - Expenditu</b> | <b>20,558.23</b> | <b>23,584.84</b> | <b>21,607.30</b> | <b>89.54%</b> | <b>24,132.73</b> | <b>2,525.43</b>              |  |
| <b>Summary</b>                                    | <b>ACTUAL</b>    | <b>FORECAST</b>  | <b>Actual</b>    |               | <b>Forecast</b>  |                              |  |
| <b>Opening Cash Balance as at 01/04/23</b>        | 56,612.57        | 56,612.57        | 56,403.73        |               | 56,403.73        |                              |  |
| Add Receipts                                      | 83,532.75        | 70,871.50        | 65,389.45        |               | 65,389.45        |                              |  |
| Less Payments                                     | 63,545.75        | 65,142.00        | 31,745.49        |               | 70,508.00        |                              |  |
| Less Ear Marked Reserves (Priority Projects)      | 5,963.43         | 32,400.00        | 4,572.87         |               | 22,077.13        |                              |  |
| Less Grants                                       | 8,175.80         | 16,840.00        | 4,275.79         |               | 8,292.65         |                              |  |
| Less Burial Grounds                               | 6,056.61         | 18,056.03        | 5,525.43         |               | 21,607.30        |                              |  |
| <b>Closing Cash Balance</b>                       | <b>56,403.73</b> | <b>11,886.04</b> | <b>75,673.60</b> |               | <b>-691.90</b>   |                              |  |
| <b>RESERVES</b>                                   |                  |                  |                  |               |                  |                              |  |
| <b>BURIAL GROUNDS (Receipts - Expenditure)</b>    |                  |                  | 21,607.30        |               |                  |                              |  |
| <b>GRANTS (Men's Shed)</b>                        |                  |                  | 8,768.44         |               |                  |                              |  |
| <b>Balance (PC Reserves)</b>                      |                  |                  | 45,297.86        |               |                  |                              |  |