

7th December 2023

SUMMARY OF RECEIPTS AND PAYMENTS (CASH BOOK) 2022/23	Actual 2022/23	Precept/ Budget 2022/23	Actual to date 2023/24	%	BUDGET / PRECEPT 2023/24	BALANCE 2023/24	check figure
Receipts							
PRECEPT	49,386.00	49,386.00	53,296.00	100.00%	53,296.00	0.00	
Council Tax Surplus	0.00	500.00	0.00	0.00%	0.00	0.00	
Savings Account Interest	0.02	0.00	0.05	0.00%	0.00	-0.05	
Burial Grounds	6,265.00	3,500.00	9,649.00	275.69%	3,500.00	-6,149.00	
Contribution to 4 Villages Magazine	3,274.56	3,000.00	0.00	100.00%	3,000.00	3,000.00	
Bank interest	0.00	0.00	0.00	0.00%	0.00	0.00	
Street Cleaning (Braintree D C agency works)	1,808.90	1,756.00	1,808.90	0.00%	1,212.00	-596.90	
Grants (Gt Yeldham Men's Shed)	13,900.00	0.00	1,025.00	100.00%	0.00	-1,025.00	
Events/ Projects/Donations	642.60	0.00	0.00	0.00%	0.00	0.00	
Grants (Lottery - Coronation Celebration)	2,940.00	0.00	2,400.00	100.00%	0.00	-2,400.00	
VAT Repayment	5,315.67	4,000.00	0.00	100.00%	1,500.00	1,500.00	
TOTAL RECEIPTS	83,532.75	62,142.00	68,178.95	109.07%	62,508.00	-5,670.95	-5,670.95
Payments (Administration)							
Staff Costs (Salary, PAYE, LGPS)	29,072.20	28,709.00	20,947.30	72.82%	28,765.00	7,817.70	
Payroll	99.00	180.00	108.00	50.00%	216.00	108.00	
Travel and Subsistence	0.00	100.00	0.00	0.00%	50.00	50.00	
Office Rent	3,145.92	3,146.00	1,835.12	58.33%	3,146.00	1,310.88	
Chairman's Allowance	0.00	100.00	0.00	0.00%	50.00	50.00	
Office Costs Telephone, Postage & Stationery	1,872.04	2,000.00	1,004.87	43.69%	2,300.00	1,295.13	
Insurance	2,063.80	2,290.00	2,423.50	100.98%	2,400.00	-23.50	
Subscriptions & training	1,092.15	1,489.00	989.05	61.82%	1,600.00	610.95	
S137	25.00	25.00	29.15	0.00%	25.00	-4.15	
Hire of Reading Room/Post Office Services	350.00	250.00	796.00	58.53%	1,360.00	564.00	
Professional fees	0.00	1,000.00	0.00	0.00%	1,000.00	1,000.00	
Election day costs	0.00	200.00	70.05	35.03%	200.00	129.95	
4 Village Magazine Printing	5,754.00	1,500.00	3,241.00	117.85%	2,750.00	-491.00	
Website (maintenance/domain)	440.00	450.00	0.00	0.00%	500.00	500.00	
VAT Payments	426.70	0.00	180.45	0.00%	0.00	-180.45	
	44,340.81	41,439.00	31,624.49	71.29%	44,362.00	12,737.51	12,737.51
Payments (Running Costs)							
Donations & grants	500.00	0.00	0.00	0.00%	0.00	0.00	
Audit	580.00	600.00	595.00	90.15%	660.00	65.00	
S137 Payments	0.00	0.00	0.00	0.00%	0.00	0.00	
Grass Cutting Maintenance Contract/Bowtells Meadow	7,290.27	7,183.00	6,896.56	56.04%	12,307.00	5,410.44	
The Lawn burial ground costs	0.00	0.00	0.00	0.00%	0.00	0.00	
The Glades burial ground costs	0.00	0.00	0.00	0.00%	0.00	0.00	
Play area costs (Park/Skate/BMX)	760.17	1,500.00	254.94	17.00%	1,500.00	1,245.06	
Neighbourhood Plan	0.00	0.00	0.00	0.00%	0.00	0.00	
Emergency funding	0.00	0.00	41.67	0.00%	0.00	-41.67	
Sports Ground Grant	4,000.00	4,000.00	0.00	0.00%	4,000.00	4,000.00	
General maintenance & equipment	1,910.69	2,000.00	1,140.17	57.01%	2,000.00	859.83	
Handyman	2,323.78	3,900.00	1,153.76	29.58%	3,900.00	2,746.25	
Electricity Supply	197.39	170.00	34.41	7.75%	444.00	409.59	
Events	116.98	2,500.00	59.33	23.73%	250.00	190.67	
Young People Activities	0.00	850.00	0.00	0.00%	500.00	500.00	
Community Defibrillator Consumables	135.00	100.00	215.33	159.50%	135.00	-80.33	
Misc. Approved Activities	914.49	0.00	1,200.00	0.00%	0.00	-1,200.00	
Sports & Recreation Ground Pest Control	0.00	900.00	0.00	0.00%	450.00	450.00	
Community Special Constables	0.00	0.00	0.00	0.00%	0.00	0.00	
VAT Payments	476.17	0.00	462.99	0.00	0.00	-462.99	
	19,204.94	23,703.00	12,054.16	46.10%	26,146.00	14,091.85	14,091.85
TOTAL PAYMENTS	63,545.75	65,142.00	43,678.65	61.95%	70,508.00	26,829.36	26,829.36
Ear Marked Reserves: Priority Projects							
Cemetery Car Park (c/f 18/19)	0.00	0.00	0.00	0.00%	0.00	0.00	
To meet 21/22 Budget Requirement	0.00	0.00	0.00	0.00%	0.00	0.00	
Layby Opposite Post Office (from 18/19)	0.00	1,500.00	0.00	0.00%	1,500.00	1,500.00	
Defibrillator	0.00	0.00	0.00	0.00%	0.00	0.00	
Election Costs (2026/27)	0.00	400.00	0.00	0.00%	0.00	0.00	
Play Park Re-Surface	0.00	15,000.00	0.00	0.00%	15,000.00	15,000.00	
Disused Railway Station - Display Boards	0.00	2,000.00	0.00	0.00%	2,000.00	2,000.00	
Youth Club Donation	27.94	150.00	0.00	0.00%	150.00	150.00	
Sports & Recreation Ground (min 19-101)	0.00	0.00	0.00	0.00%	0.00	0.00	
Coronation Big Lunch	4,008.51	5,725.00	1,977.75	98.89%	2,000.00	22.25	
Table Tennis Equipment (min23-011)	275.00	275.00	0.00	0.00%	0.00	0.00	
Post Office Services - Hire of RR (min22/175)	508.00	800.00	0.00	0.00%	0.00	0.00	
Community Special Constables	0.00	2,000.00	0.00	0.00%	2,000.00	2,000.00	
Storage Shed	0.00	4,000.00	2,510.00	0.00%	4,000.00	1,490.00	
First Aid Training (min 21/136)	1,040.00	550.00	0.00	0.00%	0.00	0.00	
Notice Board	0.00	0.00	0.00	0.00%	0.00	0.00	
VAT Payments	103.98	0.00	85.12	0.00%	0.00	-85.12	
Total Ear Marked Reserves	5,963.43	32,400.00	4,572.87	17.16%	26,650.00	22,077.13	22,077.13

Grants							
Lottery Coronation Big Lunch	7,696.56	16,840.00	2,399.98	100.00%	2,400.00	0.02	
Men's Shed			8,275.00	81.38%	10,168.44	1,893.44	
VAT Payments	479.24	0.00	1,850.81	0.00%	0.00	-1,850.81	
Total Grants	7,696.56	16,840.00	12,525.79	0.00%	12,568.44	42.65	
Burial Grounds							
Receipts	26,614.84	26,614.84	29,697.73	100.00%	29,697.73		
Less Payments	6,026.61	3,000.00	5,824.59	0.00%	3,000.00	£3k allocated to Handyman/PC	
Less VAT Payments	30.00	30.00	0.00	0.00%	0.00		
TOTAL BURIAL GROUNDS (Receipts - Expenditu	20,558.23	23,584.84	23,873.15	89.42%	26,697.73	2,824.59	
Summary	ACTUAL	FORECAST	Actual		Forecast		
Opening Cash Balance as at 01/04/23	56,612.57	56,612.57	56,403.73		56,403.73		
Add Receipts	83,532.75	70,871.50	68,178.95		65,389.45		
Less Payments	63,545.75	65,142.00	43,678.65		70,508.00		
Less Ear Marked Reserves (Priority Projects)	5,963.43	32,400.00	4,572.87		22,077.13		
Less Grants	8,175.80	16,840.00	12,525.79		42.65		
Less Burial Grounds	6,056.61	18,056.03	5,824.59		23,873.15		
Closing Cash Balance	56,403.73	11,886.04	57,980.79		5,292.25		
RESERVES							
BURIAL GROUNDS (Receipts - Expenditure)			23,223.15				
GRANTS (Men's Shed)			1,893.44				
Balance (PC Reserves)			32,864.21				