

**GREAT YELDHAM PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held on**  
**Thursday 4<sup>th</sup> April 2024 at 7.30pm, Reading Room, Gt Yeldham**

**Present:** Cllr Philip Rawlinson (Chairman)  
 Cllr John Marks (Deputy Chairman)  
 Cllr Phil King  
 Cllr Mark Lovell

**In attendance:** Tracy Wigmore (Parish Clerk). 1 member of the public.

- 24/039 Welcome and apologies for absence.**  
 Cllr Rawlinson welcomed everyone to the meeting. Apologies received from Cllrs Burrows, Chahal, Sargeant and Theobald.
- 24/040 Declarations of Interest.**  
 Cllrs Lovell and Rawlinson declared a non-pecuniary interest at item 24/046.
- 24/041 To approve the minutes of the Parish Council**  
**RESOLVED that the minutes of the meeting held on 14<sup>th</sup> March 2024 were a correct record. All in favour.** Chairman signed the minutes.
- 24/042 Public Participation Session with respect to items on the agenda and other matters of mutual interest.**  
 Resident asked for clarification on the word 'pending' under item 24/045. The Chairman stated that 'pending' refers to planning applications that are yet to be decided by BDC. Resident asked what is the Annual Parish Meeting? The Chairman stated that the meeting is for the purpose of discussing parish affairs and is separate from the Parish Council and is open to all electors of Great Yeldham Parish, who have the right to attend but also to speak on any matter of local interest; it is an opportunity for the community to come together and discuss village life, get to know what has been going on over the year. This year's Annual Parish Meeting to be held on the 16<sup>th</sup> May will be presenting information on future plans for the playground equipment on Bowtells Meadow. Resident stated that he would be interested in joining the Parish Council if a vacancy arised.
- 24/043 Invitation to Cllr Peter Schwier, Essex County Council (ECC) and Cllr Richard van Dulken, Braintree District Council (BDC) to address the meeting on matters of mutual interest. The maximum time allowed for this item is 10 minutes but may be extended at the discretion of the Chairman.**
- Cllr van Dulken
- Canie Hall planning applications – resolution imminent
  - Supports Poole Farm planning application for the Vintage Bus Museum
  - Wethersfield Airfield Asylum Accommodation Home Office have capped inhabitants from 1700 to 800
  - BBC going ahead with High Court appeal 11<sup>th</sup>/12<sup>th</sup> June. Cllr Rawlinson stated that he had received reports that police attendance is high due to disagreements and arguments mainly because of the many multinational migrants and language barriers.
  - Councillor Community Grant has now been allocated with £300 towards installation of railings at the Recreation Ground and £400 towards the Men's Shed
  - Braintree celebrates its 50 years anniversary in April.
  - Corporate Strategy 2024/28 adopted, available on BDC's website
  - Strawberryfields proposed footpath to Recreation Ground in progress
  - Green waste subscriptions, 50% of residents have signed up more than anticipated.

Cllr Schwier – Apologies

- Annual report – emailed to Clerk for circulation (website/Annual Parish Meeting)
- LED lighting programme, over 80,000 installed over the county with cost effective and climate benefits, there have been 4,000 fewer faulty lights since switching to LED.
- The Essex Forest Initiative - 5 year target of planting 375,000 trees, will be completed a year early. Plan to plant another 100,000 trees by 2025. 380K (£1 a tree) 50% funded through ECC and 50% other through external funding.
- Essex Water Strategy has been launched at the Spring Climate Summit. Strategy was developed in partnership with Water Resources East, water companies, regulators, farmers, environmental groups, and other interested parties. It outlines the current and future water issues facing Essex. The strategy makes 30 recommendations on ways to: save water; support land use change and increase natural green infrastructure; develop new water supplies. Launched the Essex Water – Your Future online explorer tool at <https://www.essexwateryourfuture.co.uk/>.
- Local Highways Panel – introduction of Special Chairman Panel to help speed up application, validation and processing of schemes.

24/044

**Planning Applications – Received as at 27/03/24**

24/00537/HH | Demolition of existing conservatory and replacement with single storey rear/side extension | 34 Ridgewell Road Great Yeldham Essex CO9 4RG. Consultation End Date: 09/04/24. **RESOLVED: no comments**

24/00398/FUL | Erection of detached two storey two bedroom residential dwelling. | Land Rear Of 5 Butler Road Leather Lane Great Yeldham Essex. Consultation End Date: 16/04/24. **RESOLVED: no comments**

**Planning Applications Resolved under Delegated Powers 15.b.xv. None.**

24/045

**Planning Decisions as at 27/03/24**

22/00552/HH Retention of 1.8m boundary fence adjacent to highway. Canie Hall, Toppesfield Road. **PENDING**

22/01781/HH Retention of single storey rear extension to outbuilding | Canie Hall Toppesfield Road. **PENDING**

23/01028/OUT Outline planning application with all matters reserved for the erection of 1240 Sqm of B1, B2 and B8 commercial space with associated parking. Gt Yeldham Water Treatment Works, Hedingham Road. **PENDING**

23/02453/FUL | Proposed commercial development of 8 light industrial units/ (B8) and associated parking and access provision | Land North West Of The Old Council Yard, Hedingham Road, Great Yeldham. **PENDING**

23/02821/TPO | Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - 8/07 T1- Oak Removal of low hanging branch | The Lines, High Street, Great Yeldham. **PENDING**

23/02991/FUL | Erection of 1 No. 3 bedroom chalet bungalow | Land South Of, 4 Little Hyde Close, Great Yeldham. **PENDING**

24/00449/DAC Application for approval of details as reserved by condition 5 (part discharge) of approved application 23/02031/LBC The Rookery Poole Street Great Yeldham Essex CO9 4HJ **PENDING**

Erection of two buildings and provision of associated infrastructure to be used as vintage bus museum following the demolition of existing buildings Open for comment icon Poole Farm House Poole Street Great Yeldham Essex CO9 4HP Ref. No: 24/00073/FUL | Validated: Tue 23 Jan 2024 | Status: **PENDING**

24/00305/HH | Two storey side extension and single storey rear extension to form annexe accommodation. Single storey side extension to form garage | 16 Whitlock Drive, Great Yeldham, Essex. **PERMITTED**

24/00210/HH | Erection of two storey side extension with cat-slide dormer and rear pergola | 6 Stambourne Road, Great Yeldham, Essex. **PERMITTED**

24/00073/FUL Erection of two buildings and provision of associated infrastructure to be used as vintage bus museum following the demolition of existing buildings Open for comment icon. Poole Farm House Poole St Gt Yeldham CO9 4HP **PENDING.**

24/00317/HH - Proposed replacement garage with rear dormer | 20 Toppesfield Road, Great Yeldham, Essex. **PENDING**

#### 24/046 **Sports and Recreation Ground**

Cllr Lovell presented the annual report and requested approval of the Great Yeldham Sports Ground Grant for 2023/24. Cllr Lovell informed the meeting currently the £4000 received per annum just about covered the cost of running and maintaining the grounds assuming nothing untoward happened, and may, if lucky, cover some minor improvements. Recent works required included rendering repairs, painting, electrical work, catch fencing and repairs to security lighting which had to come out of the Sports Ground reserves, current grant is not sustainable on an ongoing basis. 10 years ago, the SGMC grant was as much as £12,000.

The matter of the MUGA was also raised, Cllr Lovell expressed concern that this may no longer be feasible as since the idea was raised as an action item to form part of the Sports Grounds Strategy, costs had dramatically increased and available funds have drastically decreased. Given this, it was felt that realistically that this idea was never going to get off the ground, and, given the current economic climate, cannot really be justified. Cllr Lovell suggested that all mention of this past planned initiative be deleted from the Parish Council Web Page. Clerk reported that this may have implications for the use of S106 monies allocated for the Recreation Ground, removal of projects would need to be amended in BDC's Open Space Strategy Document which is a key document used by the Local Planning Authority to justify seeking S.106 monitory contributions for Public Open Space improvements across the district.

**Action:** Cllr Lovell to provide a report for the next meeting regarding future costings and proposed removal of the strategy. Clerk to help with funding applications for some equipment/furniture for the grounds.

**RESOLVED:** that the Great Yeldham Sports Ground Grant Request of £4,000 be approved. Proposed: Cllr King. Seconded: Cllr Marks. All in favour.

#### 24/047 **Churchfields Bridge – Draft Proposal for New Access Road**

Cllr Rawlinson proposed that a small group of Council representatives meet with ECC and its agents to discuss the draft proposal and scheme. Clerk to organise an evening meeting.

**RESOLVED:** that Councillors Rawlinson, King, Lovell, Marks and Theobald are nominated.

#### 24/048 **Clerks Report**

Councillors to review actions list, update and report progress to date (Rpt circu).

- Cllr Rawlinson reported that he had attended the cemetery a couple of evenings to monitor any anti-social behaviour but non-evident at time of visiting. Cllr Lovell had investigated the use of an electronic timer on the gates but due to no power supply at the cemetery this may not be feasible. Camera options still to be investigated.
- Cllr Lovell enquired whether it would be feasible to have a motion activated solar light fitted to the outside of the old Dr Surgery, area very dark at night time. Cllr Rawlinson to speak to landlord to see if this would be feasible.

**For note.**

- 24/049 To approve the monthly invoices and accounts due for payment.** (Rpt circu).  
Accounts for Payment Report circulated prior to the meeting. **RESOLVED: that payments be approved of £2,806.64, and payments authorised by BACS under delegated authority since the last meeting £5,785.91. All in favour.** Cllrs Rawlinson and Marks signed the Accounts for Payment.
- 24/050 Receipts and Payments for the period ending 31<sup>st</sup> March 2024** (Rpt circu.).  
The Clerk presented the Receipts and Payments report for the year ending 31<sup>st</sup> March 2024. There were no queries or comments.  
**RESOLVED: That the report is approved. All in favour**
- 24/051 Information Exchange/Communication Received/Next Agenda Items Only**
- Local Elections - Election of a Police, Fire and Crime Commissioner for Essex Police Area - Thursday 2nd May 2024.
  - County Broadband FFF lifetime broadband connection for community facilities. The Reading Room has been registered to receive the free connection. Takes 12 weeks to happen. Cllr Lovel enquired whether the Pavilion could access this offer. Cllr Rawlinson to make enquiries.
- 24/052 Public Bodies (Admission to Meetings) Act 1960. Exclusion of the press and public.**  
In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to RESOLVE that the press and public be excluded from the meeting during consideration of the items 24/053 owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.
- 24/053 Transfer of Bowtells Meadow to Great Yeldham Parish Council, S106 Agreement relating to the South West side of Church Road, Gt Yeldham, Essex dated 14<sup>th</sup> January 2020**  
Cllr Rawlinson reported that the District Council is holding £75,613.03 towards the provision of equipment and/or enhancement of facilities (Recreation Ground) and future maintenance at Church Road/North Road playing field, Great Yeldham. The Agreement that secured this contribution states that it should be spent within 10 years from 1st occupation of the final dwelling on the development site, the time limit will not be earlier than 2030.
- 24/054 Public Bodies (Admission to Meetings) Act 1960**  
Re-admittance of the press and the public.
- 24/055 Date and time of next meeting.**
- The next meeting of the Parish Council will be held on Thursday 9<sup>th</sup> May – The Annual General Meeting.

Meeting Closed: 8.30 pm.

Scheduled Meeting Dates:

The dates for all meetings are subject to change having regard to the business needs of the Council. Should it be necessary to revise the Timetable of Meetings, the amended Timetable will be re-published on the Council's website. (*Please check the website/notice board for Agenda for confirmation of meeting*):

- Thursday 16<sup>th</sup> May at 7.00 pm - Annual Parish Meeting (meeting of Gr Yeldham electors)